

CURTIN'S FINANCIAL AND HOUSING SUPPORT BURSARY

The Financial Support Bursary (FSB) is for students who require immediate financial assistance and do not have other means of support available. Depending on your circumstances, assistance of up to \$1,500 if you are doing a full study load i.e. 75 credits. If your circumstances are immediate and you are enrolled in less than 100 credits the bursary amount is less.

The Housing Bursary (*Tick box option on the FSB*) is for students who require on campus accommodation for semester 1, 2020. Assistance of up to \$1,500 to be used only for on campus accommodation for either Curtin Bentley or Curtin Kalgoorlie.

Eligibility criteria

- All currently enrolled in an enabling course, undergraduate degree, postgraduate degree or HDR
- Enrolled in a minimum of 25 credit points in semester 1, 2020
- In immediate financial hardship as a direct consequence of COVID-19

Things to prepare

- Details of your income (*ie: Centrelink, paid work, allowance/ assistance from family and/or friends*)
- Supporting Documents:
 - Most recent 60 days transactions for all accounts including savings, regardless of balance;
 - Transactions must include your name and account number;
 - Transactions must be dated within 10 days of submission date;
 - If you are partnered, you must also provide the above for your partner's accounts;
 - If loss of income, letter from your employer detailing the impact of COVID-19 on your employment status and/or income.

Application form:

<https://scholarshipsapp.curtin.edu.au/scholarships/4137>

APPLICATION PROCESS

Access [FSB online application](#)

Answer questions

Attach supporting documents

Click submit

Approximately 2 weeks to be notified of outcome:

Notified of one of the following outcomes –

Incomplete: Student sent email to edit missing documents and re-submit application. Missing documents are listed in the comment icon next to the application.

Once students re-apply, the new application is assessed. Within approximately 2 weeks, students will receive an updated outcome. If the application is still incomplete, students will receive another incomplete notification and the incomplete process starts again.

Successful: Email sent to student to accept terms and conditions and provide bank details -> Once student has completed this -> funds to be deposited into account (*estimated 2 weeks from acceptance date*).

Unsuccessful: Student to contact [Curtin Connect](#). Student can refer to [Guild's COVID- 19 Support Page](#) for external options.

THINGS TO NOTE

Accommodation

If you are facing difficulty with your current rent, indicate that you are interested in moving to on campus Curtin housing for Sem 1, 2020. Curtin will be in touch to explore your options.

Describing your circumstances

You will be asked to provide further details regarding the particular difficulties you are facing, and how this will impact your capacity to continue your studies.

Be very specific when highlighting your current circumstances.

If the difficulty is due to loss of income:

- State if you have lost your job or a reduction in hours
- State if you are not able to receive your allowance from home (*which country are you from, why are you unable to receive funds*)
- State if you are having difficulty finding work

(Example: I was working at Waterford Café and was given 15 hours a fortnight. Now the café has reduced my shifts to 8 hours per fortnight. I have attached my shifts from March and current shifts for your reference. Because my shifts have been reduced I am having difficulty paying my bills such as _____ These difficulties impact on my studies because _____)

If the difficulty is due to sudden expenses:

- Give details of the expenses (*purchasing laptop/ internet connection to study, sudden medical bills due to illness, etc*)
- State cost of item
- Why was this purchase made?
- Attach the receipt or show where the purchase is on your bank statement

(Example: I had to buy a laptop for \$600 and internet connection for \$60 per month as my units are online. I have attached the receipt as proof of purchase)

Loss of income

Unable to obtain "Letter from Employer", if you have not been working or have been a contractor e.g. Uber Driver you write this in your application.

(Example: I am unable to get a letter from my employer because I work for Uber)


Supporting documents: Bank Statement

If you do not provide your bank statement or if it does not have sufficient information, your application will be delayed!

- a. Bank statements must show **60 days** activity up to the date of application (*for example if you are applying in May, show withdrawals/ purchases and deposits from March to date of application*)
- b. Provide **ALL** bank accounts for yourself and your partner including international accounts, regardless of balance.
- c. Bank statements must include **name and account number**
- d. Explain large transactions (*who has sent this money? What is it used for?*)

If your bank statement shows that you have money in your bank account to cover rent and food for the next 1 month, your application will be given a lower priority as it is not an immediate need. Apply only when you have limited funds.

Sample bank statement:



Mary Jane Smith
100 Pine Street
Metro, AA 09371



Account Summary

Opening Balance	\$5,234.09
Withdrawals	\$2,395.67
Deposits	\$2,872.45

Closing Balance on Apr 18, 2010 **\$5,710.87**

You are eligible for a \$100 bonus

Scan this QR code with your Smartphone
To find out more about a High Interest Savings Account – with the first \$100 Deposit on us!

You may need to get a QR Code® reader from your SmartPhone App Store

For Mar 15, 2010 to Apr 18, 2010

Account Number
00-123456

Branch Transit Number
098765

Contact Information

1-800-222-0123

Contact us by phone for questions, on this statement, change of personal information, and general inquiries, 24 hours a day, 7 days a week

TTY for the hearing impaired:
1-800-123-0007

Outside North America:
+1-123-4567

Your branch
Main and Elm
100 Main Street
Metropolis, AA
01234

Your Transaction Details


Date	Details	Withdrawals	Deposits	Balance
Apr 8	Opening Balance			5,234.09
Apr 8	Insurance		272.45	5,506.54
Apr 10	ATM	200.00		5,306.54
Apr 12	Internet Transfer		250.00	5,556.54
Apr 12	Payroll		2100.00	7,656.54
Apr 13	Bill payment	135.07		7,521.47
Apr 14	Direct debit	200.00		7,321.47
Apr 14	Deposit		250.00	7,567.87
Apr 15	Bill payment	525.72		7,042.15
Apr 17	Bill payment	327.63		6,714.52
Apr 17	Bill payment	729.96		5,984.56
Apr 18	Bill payment	223.69		5,710.87
Closing Balance				\$5,710.87

Explain Deposits
E.g.
Payroll - no longer employed as of 23rd March 2020
Internet Transfer: - money from parents.
Deposit - Loan from a friend

Are you ready to go paperless?

Explain Withdrawals
e.g.
ATM - cash out for groceries
Bill payment \$135.07 - power bill
Direct Debit \$200 - Phone Bill
Bill payment \$525.72 - rent
Bill payment \$327.62 - medical bill

Scan the QR Code below with your smartPhone to sign up now!



You may need to get a QR Code reader from your SmartPhone App Store