

## REPORT FOR GUILD COUNCIL

### Guild President Dylan Storer (he/him)

Period: 15/8/2025 – 25/9/2025

#### Travel

- Mon Sep 8 – Thurs Sep 11 – Sydney – Australian Centre for Student Equity & Success Symposium. Travel paid for by the centre.

#### Leave

- Mon Sep 15 – Thurs Sep 18 (except for 1hr in morning of Thurs 18 due to Academic Board Executive). This leave was all TOIL.

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### Summary

This has been an incredibly busy period for the Guild. Every day we've been working hard for students and with students to be the student union they deserve. We've got students back when it matters, push for a more ethical uni, a fairer society and fuller bellies. Firstly, I am very proud of two important cost of living and support measures being rolled out this week by the Guild. First is \$5 Student Saver Meals every day at Guild Café Central and the second is the launch of the Guild's Student Pantry. These initiatives are discussed further below but they come thanks to so much hard work from Guild staff, the heartbeat of our organisation.

On the advocacy front, I have been heavily involved in pushing back against unfair changes to Psychology exams that have turned take-home open-book exams to invigilated and closed book midway through semester! I've also been heavily involved in leading the Student Guild pushback against risky university mergers in WA. Finally the Guild is holding an SGM next Wednesday in support of two resolutions relating to Palestine and our uni's ties to weapons companies and I'd encourage you all to attend and support the resolutions.

Every day I come onto campus I'm blown away by how much we've achieved together so far this year and I'm thankful for the support of this Council, our Reps, our Exec and our hardworking Guild staff for making the impossible possible and for making life better for students today and into the future.

In solidarity,  
Dylan

## Meetings

### University Meetings

Date	Meeting	Comments
15/8/25	Academic Board	
20/8/25	Deputy Vice Chancellor Academic	Meeting regarding psychology exam fixes. This has now been resolved with a positive outcome.
20/8/25	University Council	
25/8/25	Deputy Vice Chancellor Academic	Phone Call to discuss club matters pertaining to the registration of AUJS.
1/9/25	Parking Insights Forum	New forum to discuss parking on campus
4/9/25	Manager, Engagement - Stadium	Discussion on reducing hire fees for clubs and breaking down barriers between the Guild and the stadium
5/9/25	Vice Chancellor	Discussed student housing, exam and assessment changes, the upcoming Guild election, uni merger discussions, Guild food security programs and the Guild's commercial leases
18/9/25	Academic Board Executive	
19/9/25	Deputy Vice Chancellor Global	Discussion on collaborating with student representative bodies of global campuses and the importance of independence of these bodies and for the independence of the Curtin Colombo Guild from the university.
22/9/25	Deputy Vice Chancellor Academic & President of AUJS Curtin	The DVCA called this meeting to discuss AUJS's desire to re-affiliate with the Guild. AUJS was advised that, if they met the requirements that all clubs have to abide by that the Clubs team would work with them to facilitate this.
24/9/25	Students as Partners Coordinator with VPE	Monthly catch up

## Guild Meetings

Date	Meeting	Comments
18/8/25	Managing Director	Weekly Meeting
18/8/25	Executive Committee	
19/8/25	Manager – Student Engagement	Weekly Meeting
21/8/25	Ella Marchionda	Meeting to discuss the SGM
22/8/25	President – Curtin WA Pharmacy Students Association	Discussion on joint projects and support
25/8/25	Managing Director	Weekly Meeting
25/8/25	Manager – Student Engagement	Weekly Meeting
25/8/25	Operations Committee	
26/8/25	Management Accountant	
26/8/25	Western Independent Interview	Interview regarding SGM
29/8/25	Liam O'Neil	Catch up with former Guild President
1/9/25	Managing Director	Weekly Meeting
1/9/25	Manager – Student Engagement	Weekly Meeting
2/9/25	Manager – Student Assist	Discussion regarding the potential hiring of a new Student Assist Officer.
4/9/25	Managing Director	
5/9/25	Western Independent Interview	Interview about student housing
5/9/25	ISC President	Onboarding with Tahsin
11/9/25	Zaneta Mascarenhas MP	Discussion on Job Ready Graduates package, paid placements, lowering the age of independence, rate of Youth Allowance & Aus Study, university merger and Palestine.
11/9/25	Ashlyn Horton – NUS President	General discussion on the NUS and WA
12/9/25	Curtin Musicians, EMAS Curtin & Curtin Singers	Discussion on the Guild supporting an Auditory Arts Collaborative Space project
19/9/25	Managing Director, Guild Secretary & HR Officer	Discussion on the Guild's ECA negotiations
22/9/25	Managing Director	Weekly Meeting
22/9/25	Manager – Student Engagement	Weekly Meeting
24/9/25	Legal Committee	Meeting to approve changes to regulations and bylaws pertaining to the new Ethnocultural Officer.
24/9/25	PSC President	General meeting to discuss the Guild's budget and other matters.
25/9/25	Managing Director, Manager – Student Engagement and Manager – Student Assist	Discussion on National Higher Education Code to Prevent and Respond to Gender Based Violence.
25/9/25	Manager – Student Engagement	Discussion on the Guild diary design.
25/9/25	Representation Board	

## Other Meetings/Activities

Date	Meeting	Comments
18/8/25	NTEU Strike Fund BBQ Fundraiser	Raising money for the NTEU's strike fund. The Guild has contributed toward this campaign.

22/8/25	Pathway Migration Session	Great program connecting students with migration information. Was also the first day of our new ISC President, Tahsin, who did a stellar job opening proceedings.
26/8/25	Student Housing Survey & Dinner	In support of the Student Housing Survey with Make Renting Fair WA
29/8/25	Student Housing Survey & Dinner	In support of the Student Housing Survey with Make Renting Fair WA
1/9/25	Student Housing Survey & Dinner	In support of the Student Housing Survey with Make Renting Fair WA
2/9/25	Guild Staff Awards	
5/9/25	Student Housing Survey & Dinner	In support of the Student Housing Survey with Make Renting Fair WA
8/9/25	Leadership Matters Breakfast	
9/9/25	Australian Centre for Student Equity & Success Symposium	Presented on a panel to speak about how we can improve student equity in higher education.
10/9/25		

## Matters of Representation

### Education Placements

The Guild has been contacted by several Education students raising serious concerns about their practicum placements. These are not isolated incidents but appear to reflect systemic problems in the way placements are currently managed. The result has been widespread stress and disruption for students undertaking one of the most critical components of their degree.

Students have reported receiving their placement details at the very last minute, in some cases only a day or two before starting. This leaves no opportunity for pre visits or relationship building with mentor teachers and creates unnecessary anxiety. Others have been asked to delay or reschedule their placements by weeks or even complete them outside the official practicum period. Such practices are unfair and disruptive to both study and personal responsibilities.

The uncertainty around placements has forced many students to cancel work shifts, juggle assignments and assessments, and in some cases consider organising their own placements despite being instructed not to. Communication from the Professional Experience team has too often been inconsistent and unclear, compounding the frustration and leaving students without confidence in the process.

The Guild's Humanities Faculty Representative has been actively engaging with both the faculty and affected students and is working on next steps to address these issues. The Guild will continue to advocate for a placement system that is transparent, consistent, and supportive, ensuring that students are set up for success in their teaching careers rather than held back by avoidable administrative failings.

### Special General Meeting & Palestine Activism

I am pleased that the Guild's Special General Meeting was very well attended and that the following motions were carried with overwhelming support:

#### GM #04/2025

Motion: That the Curtin Student Guild:

1. Censures the Australian government for its complicity in the genocide in Gaza.
2. Demands an end to all weapons sales to Israel by Australia and Australian companies.
3. Calls for sanctions on Israel.

**GM #05/2025**

Motion: That the Curtin Student Guild calls on all Australian universities to end their complicity with Israel's genocide by ceasing partnerships with weapons companies.

As the most pro-Palestine student union in Australia and the student union with the most results in this fight, the Curtin Student Guild continues to support activism for Palestine and the self-determination of the Palestinian people.

The Guild's support for Palestine stretches back decades and continues strongly to this day. In 2023, the Guild passed motions adopting BDS as formal policy, in 2024 we ran the most successful Gaza Solidarity Encampment in Australia that led to the strongest agreement for Curtin to disclose ties and provided a formalised structure for the Guild to peruse divestment and ethical investment, leading to Curtin agreeing to cut ties with Ben Gurion University, a major partner of the IDF, earlier this year. Our work in this space is not done and we will keep pushing.

**Psychology Exam Changes**

A key role of the Guild is to stand up for students in university decision-making and ensure that policy is always applied in their best interests. University should be challenging in the classroom, not through unnecessary barriers or poorly applied rules. Making study fairer and more accessible is not about lowering standards – it is about improving equity in higher education. The Guild's position is clear: we are not here to make life harder for students, we are here to be reasonable.

Too often, policy is applied inconsistently or in ways that undermine student wellbeing, either for individuals or entire cohorts. This is where the Guild and our Student Assist team step in as an independent watchdog, providing advice, advocacy, and representation. The Guild is immensely grateful to our representatives and staff who undertake this work tirelessly on behalf of students.

At the last Guild Council, I raised the case of the mid-semester Psychology exam changes. We believed this decision breached Curtin's Assessment and Student Progression Manual, and students agreed, with over 1,000 signing our open letter in just two days. Thanks to the Deputy Vice-Chancellor Academic's office, this decision was overturned, restoring fairness to students in that unit. Similar issues in other areas have also been successfully resolved through Guild advocacy.

The Guild greatly appreciates the willingness of the DVCA's office to engage and fix these problems. However, we remain concerned by the frequency with which policies are misapplied across the University. Faculties and schools must remember their obligation to act under Curtin's governance frameworks, and we invite staff to consult the Guild before making decisions that directly affect students' futures. When we work together from the start, we can avoid unnecessary harm and ensure Curtin remains a place of opportunity, fairness, and success for every student.

**11:59pm Universal Submission Time**

The Guild has consistently advocated throughout the ASPM reviews this year for the introduction of an 11:59pm universal submission time for all online assessments. Students have been clear and united in their support for this simple but impactful change, recognising the benefits it would bring to their outcomes, experiences, and overall success at Curtin.

A Guild survey reinforced this strong student sentiment. 80.2% of respondents reported that an 11:59pm submission time would reduce their stress, while nearly half indicated they had previously missed a deadline due to confusion around submission times. A further 70.2% agreed that this change would ease their anxiety as The Guild has consistently advocated throughout the ASPM reviews this year for the introduction of an 11:59pm universal submission time for all online assessments. Students have been clear and united in their support for this simple but impactful change, recognising the benefits it would bring to their outcomes, experiences, and overall success at Curtin.

A Guild survey reinforced this strong student sentiment. 80.2% of respondents reported that an 11:59pm submission time would reduce their stress, while nearly half indicated they had previously missed a deadline due to confusion around submission times. A further 70.2% agreed that this change would ease their anxiety about the risk of late submissions. These findings highlight the urgent need for Curtin to act to address unnecessary stressors faced by students.

The Guild welcomes the constructive dialogue with the Deans of Teaching and Learning and the Academic Registrar, and we acknowledge the Registrar's commitment to consulting on this reform. We look forward to seeing Curtin move swiftly to adopt this adjustment in time for the commencement of the 2026 Academic Year.

This is a simple change Curtin should have made long ago. It comes with little downside, yet carries the potential to drastically improve the daily lives of students. The Guild remains committed to pursuing this outcome until it is delivered.

### **Student Housing Concerns**

The Guild is collaborating with Make Renting Fair WA on a Student Housing Survey to gather evidence about student living conditions. This survey is an important opportunity for students to share their experiences, and more information is available at <https://makerentingfairwa.org.au/take-action/student-survey/>.

At the same time, the Guild continues to demand urgent improvements to safety in student accommodation. We have called on Curtin to install proper fencing, gates, lighting and cameras, along with better training for staff and stronger communication with residents. Our petition for air-conditioning in all student housing received more than 1,000 signatures, yet both UniLodge and the University have failed to act. Students are still enduring extreme indoor temperatures that exceed WHO safety guidelines.

It is unacceptable that solutions are being withheld on the pretext that they would require rent rises, particularly when tens of millions of dollars in revenue is already being generated from student accommodation. Students cannot be asked to pay more simply to access safe and habitable housing. The Guild has warned that without immediate action, the risks to student wellbeing and safety will only grow.

These concerns have been reinforced by steep and unjustified rent hikes announced for 2026. As reported in WA Today, accommodation fees are set to rise by up to 23 per cent at Guild House, Erica Underwood and Vickery House. This comes during the worst cost-of-living crisis in a generation and at a time when many residences still lack basic amenities. Rooms marketed as "refreshed" were revealed to be often little more than repainted walls, with no improvements to air conditioning, bathrooms, kitchens or security.

The Guild has made clear that these rent hikes are indefensible. Students are being priced out of their education, forced into unsafe housing and treated as a source of profit rather than members of the university community. We have urged the Vice Chancellor to intervene directly, as has happened in

the past, and to stop Curtin's accommodation providers from bleeding students dry. Curtin cannot simply stand by while conditions decline, and costs continue to spiral.

The Guild will continue to campaign publicly and pursue every available channel to hold the University and UniLodge accountable until safe, affordable and fair housing is delivered for every student.

## **Guild Operations**

### **Guild Student Pantry**

There have been over 100 visits to the Guild Student Pantry since opening. It's great to see the facility being used by the student community as we look to learn from it and enhance the program over time.

### **Clubs Hub Stage Two**

Clubs Hub Stage Two is now complete! I'm so happy to see this project delivered with the lease up for approval at tonight's meeting. This is a wonderful facility that will improve outcomes for clubs, the Guild and the broader Curtin community.

### **Spaces Proposal**

I have been working with the Managing Director on a plan to see the spaces proposal endorsed at the last meeting come to fruition. We intend on meeting with a designer to discuss options soon.





## Vice President – Activities (ACTING)

Guild Council Report

Bridget Clifton (she/they)

Date	Meeting	Comments
18/08	NTEU x Guild BBQ	
	Women's Self Defence	
20/08	VPA x Clubs	
	Lantern Walkthrough	
	Reel Shooting	W Tom, Rabab and Lorien
21/08	Women x Ethno Picnic	W Razanne
25/08	Lollypop drop LC Week	
	House Party Debrief	
	Operation Committee	
26/08	LC Week "Sexy Pancakes"	
27/08	LC Week cookie drop	
	Palestine SGM	
28/08	LC Week Lollipop Drop	
2/09	VPA x Events	
	Events x VPA x EMAS	
3/09	VPA x Clubs	
	Graduation Ceremony	
9/09	VPA x Events	
	VPA x S.Eng	
	Club Awards Meeting	
12/09	Guild Ball	

### Further Notes

#### Love and Consent Week

Love and Consent Week was a massive success with various love-themed food drops and giveaways going all week along with our Consent Carnival and "Sexy Pancakes". This was a great time for students to learn about healthy relationships, sexual health and consent.





## Vice President – Education

Guild Council Report – September

(14/08/2024 – 25/09/2025)

Ben Burgess (He/Him)

### University / External Meetings:

Date	Meeting	Comments
15/08/25	Academic Board	F2F
21/08/25	Scheduling Governance Group	F2F
27/08/25	Assessment 2030 Talks w/ Mollie Dollinger	F2F
02/09/25	Courses Committee	F2F
08/09/25	Learning and Student Experience Committee	F2F
24/09/25	Students as Partners Catch-Up w/ Libby	F2F

### Guild Meetings/Events (Or Guild-Related Meetings):

Date	Meeting	Comments
15/07/25	Psych Students Guild Response Meeting	F2F
25/09/25	Representation Board	F2F

### Faculty Rep Meetings

Rep	Dates	Informal Chats?	Comments
Nicole		YES	Running Multiple Stalls
Tom		YES	Mainly dealing with the communication between Guild and Curtin for Placement Issues
Rabab		YES	On Leave for 2 Weeks due to Placements
Cooper		YES	Focused on Student Well-Being Campaign

New Consistent Dates (Verbal Update)

## Courses Committee

At the September 2025 meeting, the Committee considered several key items for discussion. Most notably the upcoming report on the *OUA One Code pilot* for the MBA program, which is due later this month, the Dean of LT FBL spoke to this stating that both the MBA and Graduate Certificate programs have been an operation success and the One Code project will be able to reduce the duplication of work at the unit level. However, curriculum changes at the course and component level are still currently being implemented via the dual-code system except for these two programs.

The Committee also commenced work on a Delegations Framework to clarify decision-making responsibilities. Several longer-term items, such as reviews of inherent requirements in Health Sciences remain scheduled for future years.

The Committee received and noted the verified list of professional accreditations and industry associations covering Curtin courses. Improvements to reporting and mapping were highlighted, including new functionality in Akari to link professional competencies to teaching and assessment, as well as the development of a professional accreditation dashboard. Members also discussed risks arising when faculties make course or administrative changes without consulting accrediting bodies, with potential impacts on CRICOS registration and student recognition. Clearer guidance and communication protocols were identified as a priority to mitigate these risks.

In addition, the Committee considered new courses and units within the Faculty of Health Sciences. These developments reflect Curtin's ongoing commitment to expanding opportunities for students while ensuring alignment with accreditation requirements and industry needs. The discussions underscored the Committee's role in safeguarding quality, compliance and transparency across course governance.

The next Courses Committee is on the 7<sup>th</sup> of October.

## Learning and Student Experience Committee

At this meeting, the Committee engaged in strategic discussions led by the Deputy Vice-Chancellor Academic. A verbal update was provided on the student experience and teaching quality, with a focus on the progress being made under Curtin's Learning and Teaching Strategy. This was followed by further consideration of strategy implementation, including how faculties and central teams are embedding key initiatives across the University to support student success and maintain high teaching standards.

The Committee also considered an update on support for student policy initiatives, which stemmed from the 2023 government requirement for all universities to enact a formal policy to identify and assist students at risk. Members discussed Curtin's ongoing work to move beyond compliance towards a more strategic and evidence-informed approach, including the roll-out of the Mental Health Framework, the establishment of the Student Support Issues Resolution Group, and initiatives aimed at enhancing academic and non-academic support. These developments will feed into a broader Student Success Strategy, to be co-designed with staff and students.

The DVCA also directly questioned Mitch, Tahsin (his first LSEC) and me about how we feel about the amount of feedback we are asked to fill out. Both Tahsin and I gave contradicting answers, due to a simple faculty difference, where Sci-Eng gets asked for too much feedback while I felt that the amount FBL gets is over overwhelming and at times can come across as too little when looking to be a further engaged student.

The next planned date for LSEC is on the 6<sup>th</sup> of October.

## Academic Board

Last week's Academic Board and the points throughout have been touched in my report however, I will also note them here.

During Celebrating Success I took the time to congratulate the Vietnamese Students Club for their successful Odyssey event and how it highlights Curtin's core values.

The Guild was often a point of scrutiny for many in the room where any time we spoke about an issue there was an attempt to bring it around to the Guild, for example Dylan speaking about the Psychology changes, the Vice-Chancellor had said that the approach we took was unnecessary and a simple conversation would have sufficed, this is ridiculous as the topic was brought to the Academic Board last month and Dylan's pleas for the change fell on deaf ears, so it had seemed.

We approved the ASPM changes (Hurray) and spoke about further reviews which should hopefully include the Universal Submission Time, however the Academic Registrar is looking to have consultation with the Global Campuses on this topic, I will be emailing him next week (before GC) to firmly state the Guild's positioning on how it should work for all campuses as it was discussed at the Deans L/T monthly many months ago.

Singapore's Contract Cheating was a topic once again, where I asked a question more focused directly around student well-being during this, with the Academic Registrar saying that steps have been taken to ensure that all those surrounded and effected by this issue are all properly being looked after and have supported provided if need be/

The next planned date for Academic Board is on the 24<sup>th</sup> of October

## Faculty Representatives

I have sent out an email to all faculty reps to organise the best times for meetings with all of them for this upcoming semester, as well as continued to have consistent verbal updates for 75%.

Cooper has been working on getting a list of all academic club spaces and common areas for his faculty with plans to ensure that they have ample utilities and appliances for the spaces.

On the Academic side Cooper has also had multiple meetings with the Assessment 2030 team as well as the Dean of Learning/Teaching and other Academics in the faculty, while also poking the bear that is the Engineering student workload and how sustainable it is, currently the aim is to have 10 hours total study time per unit, this is an unrealistic expectation as currently students are often doing 50% to 100% of that time. This issue directly ties into issues that have been a point of speaking for the Scheduling Governance Group as well.

Cooper has also been working with the Dean to investigate Comp1005 as the next course of action as it is one of the worst performing units for years within the faculty.

Tom has been serving as the main communication piece between the Guild and the School of Education in relation to the ongoing placement issues. The last month Tom has also met with the Dean of Learning and Teaching about the issues that plague the faculty.

Nicole has been in constant communication with the Dean of Learning and Teaching in FBL with regards to feedback assessment within the faculty and looking to improve how students receive feedback, while also working on the essential textbook campaign further as currently there are only 3 copies of a textbook available.

## Assessment and Student Policy Review

In my last report I spoke about the Part 2 of the ASPM reviews, happy to say that most changes suggested by the Guild including the short notice change being reworded to better fit the intention of the clause.

At Academic Board last Friday, I directly asked Jon Yorke (AR) about another round of consultations for the year, and that is still very much on the cards.

More updates to be provided in verbal report or next Guild Council as they come up.

## Scheduling Governance Group

In late August I was included in the first Scheduling Governance Group, which is directly is focused on Student Scheduling where I was often called upon as the mouthpiece of why data may look a certain way from a student's perspective.

The Committee received a presentation on student timetable optimisation research led by Damon Wasserman. Findings confirmed that minimising trips to campus and consolidating class days are the most important factors influencing student preferences, followed by class times and lecture format. While overall satisfaction with timetables remains high, members noted that frustrations persist with limited class options, system difficulties, and the stress of changes. Almost one in five students adjusted their timetable multiple times after initial registration, highlighting the need for greater flexibility.

The meeting also considered the draft Timetable Balanced Scorecard, which provides measures across four domains: operating hours, student experience, staff experience, and resource efficiency. Discussion highlighted the challenges faced by Health Science students with placement requirements, the difficulties students face when required on campus more than three days per week, and current space utilisation at approximately 60% (below the industry benchmark of 65–75%). Members also noted that new facilities, such as the Science Building opening in 2028, will increase capacity, but attention is needed to improve current scheduling practices and ensure technology reliability for hybrid learning.

In setting its priorities for 2025–26, the Group agreed to focus on reducing class cancellations and post-census changes, identifying opportunities to reduce the number of student days on campus, and improving space utilisation. Additional considerations included better communication with staff about blended learning delivery, addressing oversubscription and quota issues, and integrating short form learning into the scheduling framework. Further data analysis was requested into cancellation reasons, contact hours by course type, room usage patterns, and the effects of reducing student days on staff allocation.

The meeting concluded with agreement on action items, including sharing the Balanced Scorecard, providing further space utilisation data, and piloting quota management solutions. The next meeting will be held on 17 November 2025.

## Universal Submission Time

I am currently planning a second day of focused “consultation and feedback” w/ students and will be sharing the old data and the Guild's stance on Universal Submission Time and how it should be implemented in a way that keeps Global Campuses in the loop and included in a fair manner to those studying.

To re-iterate: During O-Day we had received over 250 student responses on the topic, with a lot being passionate when explained what “Universal Submission Time” meant and could look like. The data is as follows

#### **Faculty Representation**

- Business and Law: 97 respondents
- Science and Engineering: 68 respondents
- Health Sciences: 53 respondents
- Humanities: 33 respondents

#### **Would universal submission times reduce student stress?**

- Yes: 194
- Sometimes: 35
- No: 13

#### **Students that have missed deadlines due to confusion over times?**

- No: 124
- Yes: 119

#### **Would Universal Submission Times reduce anxiety about accidentally submitting late?**

- Strongly agree: 118
- Somewhat agree: 51
- Neither agree nor disagree: 38
- Somewhat disagree: 16
- Strongly disagree: 18

In total, **80.2%** of respondents said a universal submission time would reduce stress, with a further **14.5%** saying it would sometimes help; **49%** had previously missed a deadline due to confusion over submission times, and **70.2%** either strongly or somewhat agreed it would reduce their anxiety about submitting late.

#### **Further Notes:**

## University / External Meetings:

Date	Meeting	Comments
15/08	Roundtable with AHRC on anti-Palestinian racism	Roundtable with university students, staff and community members with APAN and the AHRC on their experiences of anti-Palestinian racism for Racism@Uni
20/08	Curtin Multifaith rapport	Establishment of a rapport with new multifaith officer
21/08	Online briefing AHRC	Briefing with AHRC regarding Racism@Uni communications
25/08	University Health and Safety Committee	See University meeting minutes
29/08	Circle 8	Assessing area for launch of smart bins, and site placements
04/09	Graduation attendance	Attendance of graduation as Guild representative
11/09	City of Canning meeting	Regarding bettering involvement in the city of canning, especially for curtin students
24/10	Racism definition meeting	Meeting with University RE creation of racism definition

## Guild Meetings (Or Guild-Related Meetings):

Date	Meeting	Comments
14/08	Representation Board #8	See meeting minutes
15/08	Recycling Hub Launch	Launch of recycling hub in library level 3
18/08	Executive Meeting	See meeting minutes
21/08	Women x Ethno pop-up picnic	Inaugural Ethno event, pop-up picnic in creative quarter within barefoot lunch
21/08	Guild council meeting #8	See meeting minutes
25/08	Executive Meeting	See meeting minutes
08/09	Executive Meeting	See meeting minutes
10/09	Accessibility Officer catch-up	Catch-up RE initiatives and enquiries
15/09	Executive Meeting	See meeting minutes
08/09	ISC President catch-up	Catch-up RE initiatives and enquiries
24/09	Health and Safety Committee	See meeting minutes
25/09	Representation Board meeting	See meeting minutes

## Leave Taken:

16-19<sup>th</sup>: Sick leave



## Secretary

Guild Council Report

Noor Fella (she/her)

15-08-2025 – 25-09-2025

Date	Meeting	Comments
18/08/2025	Executive meeting	
25/08/2025	Operations Committee	
25/08/2025	Budget 2026 Changes	w/ Karen Rennie
25/08/2025	Executive Meeting	
10/09/2025	Finance and Risk Committee	
12/09/2025	ECA Updates meeting	
24/09/2025	Legal Committee Meeting	

### Further Notes

Ongoing secretary duties continued throughout the period. It has been a busy time with regular responsibilities of the role and academic commitments.



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56<sup>th</sup> Guild Council - 4 / GC

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**GUILD COUNCIL – 02/10/2025**

**SAFETY REPORT**

**Submitted:** Vernon Thompson (Managing Director)  
**Prepared By:** Nika Velios (HR & Safety Officer)

**Moved:**  
**Seconded:**

**Preamble:**

The Guild to discuss and note the Safety Report and determine any actions arising.

**Motion:**

That the Guild Council **notes** the Safety Report.

**Safety Performance:**

- Safety inspections conducted on time (as % of planned inspections): 90%
- Workers' compensation claims (as hours of paid compensation over the past 12 months):  
2,324.60 Hours for the 12 months rolling to August 2025

**Incidents and Hazards to note:**

**New items of concern from the Workplace Inspections:**

- B106C (Tavern), rear storage area water drain not draining properly, predominantly overflowing during heavy down pours of rain.

**Other items reported during the month:**

- *Nil*

**Ongoing items:**

- **B104 (GC – Central and Kitchen)**, cracking in the wall is now appearing in the upper level directly above the location of the lower-level. This has reported to Curtin. – **Ongoing**
- **B104 (GC – Central and Kitchen)**, the render on the chemical storage room walls is bubbling and/or coming loose. This has been reported to Curtin who advise that this has been fixed we will continue to monitor until Aug '25. – **Closed**
  - Monitoring period concluded with no issues

- **B106D (The Retreat)**, use of space and storage. Planning is underway to consolidate storage and improve ergonomics. – **Closed**
  - Completed.
- **B106G (G-Mart)**, storeroom upgrades, intention is to increase width to provide additional storage. – **Closed**
  - Completed.
- **B106F (Guild Admin)**, air conditioning temperature fluctuations are continuing (an ongoing issue within the building), Curtin has advised that the reason is due to multiple heating pipes failing and leaking underground but that the cooling system is working fine. – **Ongoing**
  - Temperature check undertaken and lodged to Properties.

**Guild injuries, near misses or hazards reported:**

- **B106G (Concept Coffee Co.)** - A staff member sustained a minor burn to the back of their hand and fingers after attempting to use the left group head of the coffee machine while it was in flushing (cleaning) mode. Despite being verbally reminded four times and the flushing light clearly blinking, the employee, who was rushing and unfamiliar with this location's procedure (cleaning left to right, unlike their previous site where it was right to left), tried to use the group head, resulting in hot water spraying and causing the injury. First aid was administered immediately (cold water and burn cream), and the employee reported feeling okay. Continued supervision and reinforcement of cleaning procedures have been implemented to prevent recurrence. - **Closed**
- **B106G (Concept Coffee Co.)** - A staff member sustained a minor head injury after being startled by a colleague while bending down to retrieve a syrup bottle, causing them to bump the top of their head on the shelf above. This resulted in a mild swelling ("egg") and a headache. The employee took Panadol immediately and later applied ice to the area intermittently for 15 minutes. The incident was accidental with a very low risk of recurrence. As a precaution, staff have been advised to remove boxes when accessing items on lower shelves to avoid stooping too close to upper shelf edges. – **Closed**
- **B106C (Tavern)** - A staff member sustained a minor cut to their left index finger after misjudging the angle while using a knife to open a beef brisket packet in the kitchen. The incident was accidental and considered to have a low risk of recurrence. The staff member has been advised to use scissors and to place food packets flat on the bench when opening them to prevent similar injuries. – **Closed**

**Ongoing items:**

- *Nil*

**General Safety Update for the Month:**

The Guild's 6-monthly first aid kit checks and restock was undertaken 13 August 2025

**Triggered Emergency Evacuation – B106**

Another evacuation of B106 was triggered on 4 August 2025, again due to a smoke sensor activation in the Level 1 toilets of B106F. The smoke from a BBQ being held outside Guild Reception filled the roof space and activated the alarm. All areas were evacuated promptly, and emergency procedures were followed correctly. Following the incident, it was determined that submitting a fire isolation for each BBQ was not a practical solution. The BBQ location/area has been moved to prevent similar occurrences in the future.