

# **CURTIN STUDENT GUILD SECRETARY – JOSHUA COOPER GUILD COUNCIL REPORT – 29/09/2022 – 25/10/2022**

**25/10/2022**

## **Leave**

- Leave without pay from 29/09/2022 – 23/10/2022 – Modified working hours

## **Internal Meetings**

20/10/22 – Representation Board

21/10/22 – Executive Committee

24/10/22 – Meeting with Management Accountant

## **External Meetings**

25/10/22 - SSAFEAC

## **Other things I've been doing**

- Working on updating committee membership lists
- Transcribing minutes
- Catching up on some other delegations

## **Explanation**

- I've been on a student placement, only been able to work 8 hours a week, with most of that time being outside office hours (hence the lack of meetings attended) been catching up on transcribing minutes. Now I am able to try to get some delegations that have been somewhat neglected up to date and looking towards handover.
- A thank you to the tireless work of Dylan and the rest of Exec who have taken up the slack of the absence of a full duties Guild Secretary.

**Joshua Cooper – Guild Secretary**

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# CURTIN STUDENT GUILD



*Ngaala kaaditj Wadjuck Nyungar moort, kura wer yeye, keyen kaadak nidja boodja.*

*Curtin Student Guild acknowledges the Wadjuk people of the Noongar nation as the Traditional Custodians of this land on which Curtin University stands. We pay our respects to their elder's past, present and emerging.*

*Your Vice President – Education Report*

*Hameed Mohammad*

## GUILD MEETINGS

<b>Date</b>	<b>Meetings</b>	<b>Comments</b>
<b>16/09/22</b>	<ul style="list-style-type: none"> <li>a) HDR lunch with DVC Research and PSC team</li> <li>b) Meeting with Jo-Ann</li> <li>c) Meeting with FBL Rep</li> </ul>	<p>HDR student issues funding, supervisor support, resources, and health insurance.</p> <p>Fortnight catch-up with Jasmyne</p>
<b>19/09/22</b>	<ul style="list-style-type: none"> <li>a) Meeting with PSC VP Research</li> <li>b) Meeting with ADCV- Academic &amp; Academic Registrar Jon Yorke</li> </ul>	<p>Faculty of Health Sciences list of concerns discussion</p> <p>Attended Postgraduate Sci &amp; Engineering Orientation</p> <p>Unit pulse check</p>
<b>21/09/22</b>	<ul style="list-style-type: none"> <li>a) Meeting with PSC President &amp; VP of Research</li> </ul>	<p>Met Mitch &amp; Debs pre-discussion meeting with PVC health sciences.</p>
<b>22/09/22</b>	<ul style="list-style-type: none"> <li>a) Meeting with ISC President</li> <li>b) Meeting with Science &amp; Engineering Rep</li> <li>c) Meeting with Maryanne &amp; Ashok</li> </ul>	<p>Fortnight catch-up with Ashok</p> <p>Fortnight catch-up with Rachel</p> <p>Student Leadership Summit 2022 discussion</p>

<b>27/09/22</b>	<ul style="list-style-type: none"> <li>a) Meeting with Humanities Representative</li> <li>b) PSC President handover catch up</li> <li>c) Exec &amp; portfolio manager meeting</li> </ul>	<p>Fortnight catch-up with Roni</p> <p>Meeting with Mitch</p>
<b>28/09/22</b>	<ul style="list-style-type: none"> <li>a) DVC Global, ISC, PSC presidents' meetings</li> <li>b) Meeting with women's officer</li> <li>c) Meeting with Health Sciences Representative</li> <li>d) Meeting with the President &amp; VP Activities</li> <li>e) FBL HDR student issues</li> <li>f) Meeting with Queer officer</li> </ul>	<p>Curtin Global Student Leaders summit planning</p> <p>Curtin Global cultural lunch</p> <p>Fortnight catch-up with Salwa</p> <p>Fortnight catch-up with Amber</p> <p>First Nations officer position discussion</p> <p>HDR hub issues</p> <p>Fortnight catch-up with Cass</p>
<b>29/09/22</b>	<ul style="list-style-type: none"> <li>a) Executive Committee</li> <li>b) PSC Monthly Meeting</li> </ul>	<p>Met Exec team</p> <p>Attended PSC monthly meeting.</p>
<b>30/08/22</b>	<ul style="list-style-type: none"> <li>a) Meeting with ISC President</li> <li>b) Digital engagement meeting</li> <li>c) Student Voice Australia Meeting</li> </ul>	<p>Met Ashok – letter to international minister of education</p> <p>Guild socials</p> <p>National meeting with student leaders</p>
<b>03/10/22</b>	<ul style="list-style-type: none"> <li>a) Meeting with OT students</li> <li>b) Students in solidarity to Iran protesters discussion with ISC</li> <li>c) Meeting with Dean of International Accounting</li> </ul>	<p>Health promotion initiatives/ LSEC paper</p> <p>Human rights tragedy/ death of Mahasa Amini</p> <p>Guild support and equity spaces for students</p>
<b>04/10/22</b>	<ul style="list-style-type: none"> <li>a) Meeting with Humanities Rep, Student engagement manager and Dean</li> </ul>	<p>Monthly catch up with Humira, Nicole &amp; Roni</p>
<b>05/10/22</b>	<ul style="list-style-type: none"> <li>a) Higher Education Meeting</li> <li>b) Meeting with Accessibility officer</li> <li>c) PSC Got Talent</li> </ul>	<p>Curtin Global International Cultural Night</p> <p>Fortnight catch-up with Rey</p> <p>See images below 😊</p>
<b>06/10/22</b>	<ul style="list-style-type: none"> <li>a) Exec committee</li> </ul>	<p>Monthly Exec meeting</p>

	<ul style="list-style-type: none"> <li>b) Meeting with Maryanne</li> <li>c) Iran solidarity protest</li> <li>d) Meeting with Nursing students</li> </ul>	<p>Excellence in teaching awards nominations</p> <p>Spoken at protest</p> <p>Changes to nursing uniforms</p>
<b>10/10/22</b>	<ul style="list-style-type: none"> <li>a) Meeting with Curtin wellbeing team</li> <li>b) Meeting with Jo-Ann</li> </ul>	<p>Safe talks workshop</p> <p>Fortnight catch up</p>
<b>11/10/22</b>	<ul style="list-style-type: none"> <li>a) ISC monthly meeting</li> <li>b) Parking campaign</li> </ul>	<p>Attended monthly ISC meeting discussed about Pasar Malam</p>
<b>12/10/22</b>	<ul style="list-style-type: none"> <li>a) Curtin carnival</li> <li>b) Meeting with Dean of International FHS</li> <li>c) Student issues</li> <li>d) University Admission Committee</li> </ul>	<p>Parking campaign</p> <p>Student engagement feedback</p> <p>Confidential</p> <p>Confidential</p>
<b>14/10/22</b>	<ul style="list-style-type: none"> <li>a) Meeting with PSC President</li> <li>b) Catch up with managing director David</li> <li>c) Meeting with ISC President</li> <li>d) Meeting with ISC Vice President</li> <li>e) Self-care circle</li> </ul>	<p>Fortnight catch up with Mitchy</p> <p>Information interview</p> <p>Study Perth &amp; Pasar Malam</p> <p>Course issues</p> <p>Met our new secretary Josh, managing director</p>

## Events

HDR Lunch with DVC Research, PSC, ISC & HDR students



## DVCR connects with postgraduate community

Deputy Vice-Chancellor Research Professor Chris Moran recently hosted a lunch for Curtin Student Guild committee members.

The meeting facilitated communication between the postgraduate student community and the Curtin Research Office, particularly with Professor Moran and Associate Deputy Vice-Chancellor Research, Professor Melinda Fitzgerald.

Professors Moran and Fitzgerald were joined by members of the Postgraduate Student Committee, the International Student Committee and other HDR students.



*DVCR Professor Chris Moran and Associate DVCR Professor Melinda Fitzgerald with Guild Vice- President of Education Hameed Mohammad, PSC President Mitchell Craig, PSC Vice President Coursework Timothy McDougall, PSC Councillor Mitra Elmi, and ISC President Ashok Radhakrishnan with fellow HDR students.*

Photo credit: Ben Adam, digital engagement officer \_ Curtin Student Guild.

PSC Got Talent 2022 \_ beloved judges are Dylan, February & Athina.



Parking Campaign #Get-rid-of-cellopark #Grasslands

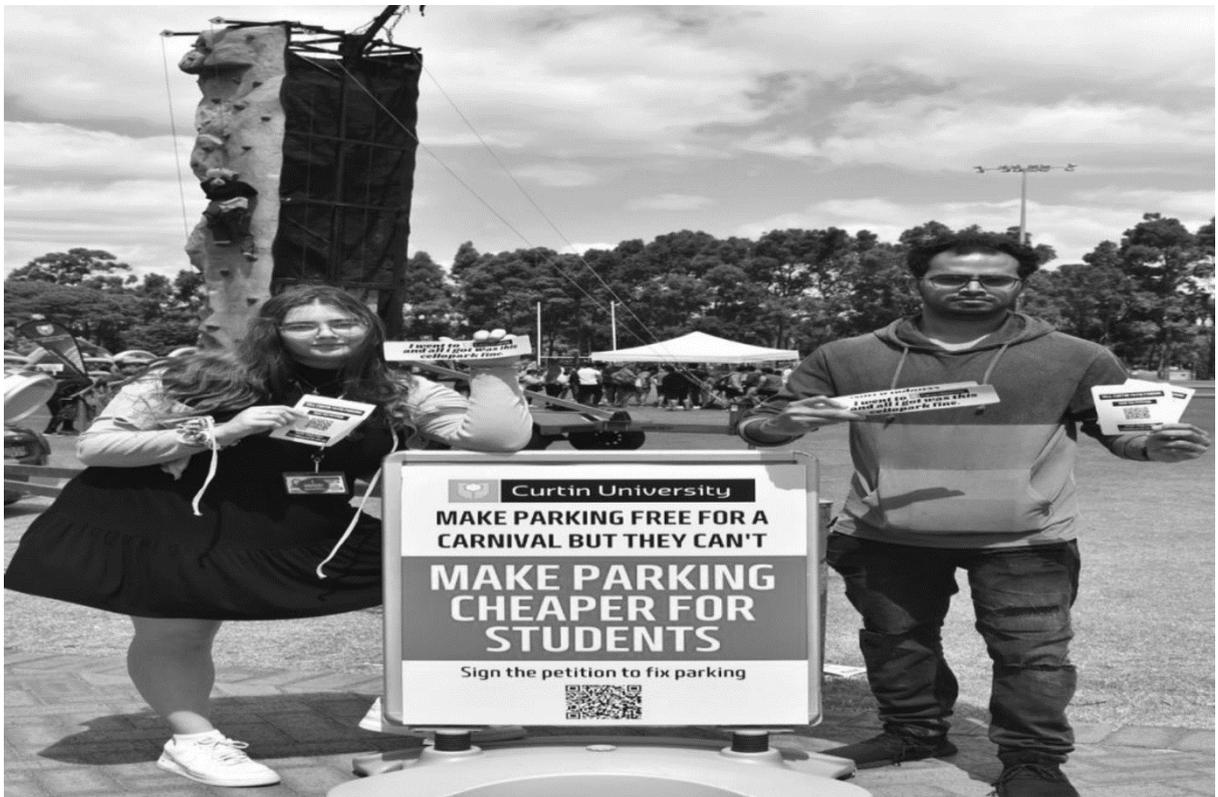


Photo credit: Ben Adam, digital engagement officer – Curtin Student Guild.

Students in Solidarity to Iran Rally



Self-Caring Circle #self-care



#Mental Health Week

# Vice President – Activities

Report #8  
February Metcalf

Meeting Date: 27/10/22  
Date Submitted: 24/10/22

## Meetings:

Date	Meeting	Comments
22/9/22	Executive Committee	
22/9/22	Events x VPA	
27/9/22	Exec and PMs	
28/9/22	FN Officer Position Discussion	
28/9/22	Health and Safety Committee	
28/9/22	Club Underspend and Strategy	There has been a low uptake of club grants including sponsorship grant and club vouchers. New bonuses have been released to move some of this money to clubs with little/no application requirements from the clubs.
29/9/22	Club Function Pack Update	In 2023 Club Function Packs will be changed to reflect the new offerings from Kirribilli and the Tav
29/9/22	Exec Catch Up	
5/10/22	Club Award Review and Scoring	
6/10/22	Executive Committee	
6/10/22	Events x VPA	
6/10/22	CSME AGM	Upon the clubs request I attended the Curtin Society of Mechatronic Engineers and acted as Returning Officer for their AGM.
11/10/22	Activities Committee	
13/10/22	IEEE AGM	I attended the AGM for the IEEE and acted as Returning Officer for their election.
18/10/22	Exec and PMs	
19/10/22	Higher Ed	
21/10/22	Executive Committee	

## Events:

<b>Date</b>	<b>Meeting</b>	<b>Comments</b>
27/9/22	ISC Giveaway	The ISC gave away donuts and promoted their committee
28/9/22	Frack Free Movie Night	This event had an abysmal turnout. Likely causes are bad timing.
30/9/22	Women's Dept Brunch	
4/10/22	Humanities GTG	
5/10/22	PSC Got Talent	Fun event but probably would not recommend a repeat based on the turnout/cost.
7/10/22	Club Awards Night	
13/10/22	Men's Mental Health Breakfast	Where were the men
17/10/22	Sci-Eng Grill The Guild	
23/10/22	Oktoberfest	Wonderful wonderful event. Paid tickets may have resulted in a lower turnout but the offerings were lovely.

**Notes:**

I've been assisting with creditor payments where required.

I have been working to support, promote and deliver events.

I am exploring changes to the New to Curtin Mentoring Program. These will be phased in during 2023.

I ordered and received a new BBQ for use at the South End of Campus. Dylan Botica assembled this with great skill and Jasmyne and I were also there.

**TL;DR:**

New Barbecue and New to Curtin Mentoring Changes.



**Student Guild of Curtin University**  
**Guild Council – Meeting #11**  
**To be held at 5.30pm on Thursday the 27<sup>th</sup> of October**  
**2022**  
**In Council Chambers – Building 100**

**Motion: Safety Report**

Action: That the Guild Council discusses the Safety Report.

Motion: That the Guild Council notes the Safety Report.

Moved: Joshua Cooper

Seconded:

**Performance:**

- Safety inspections conducted on time (as % of planned inspections): to be confirmed at a later date
- Workers compensation claims (as hours of paid compensation over the past 12 months): 288.65 Hours

**Incidents and Hazards to note:**

Items of concern to follow up on as a result of the Workplace Inspections:

- Nothing to report

Guild injuries, near misses or hazards reported for the month of August:

- Staff member experience a burn of middle part of left hand, resulting in four fingers swelling and blistering at Concept Coffee Co.,
  - Whilst using the boiling water tap on the coffee machine to fill a coffee cup for a customer, the staff member fumbled the cup which spilled on their hand, the individual was then scared to drop the cup and held her hand under the running boiling tap for a few seconds when in shock.
  - Immediate action consisted of having hand under running water for 10-15 minutes and then continued applying burn gel for the next 30mins - 1 hour
  - As a result, action items consisted of:
    - Team Leader advised that all non-trivial burns victims to be taken to medical centre, and
    - Staff advised to take extra care when using boiling water tap.
- Staff member slipped on wet floor in Café wash up area at Guild Café – Central
  - Investigation still to be conducted

**General Safety Update for the Month:**

One Office Bearer remaining to complete one module in their Guild online training.

**Confidentiality:** Open