



Student Guild of Curtin University

52nd Guild Council – Meeting #11

To held at 10am on Thursday, 25 November 2021

Meeting commenced 10.11am

Minutes

1. Acknowledgement of the Traditional Owners

The Curtin Student Guild would like to pay our respect to the Aboriginal and Torres Strait Islander members of our community by acknowledging the traditional owners of the land on which the Bentley Campus is located, the Wadjuk people of the Nyungar Nation; and on our Kalgoorlie Campus, the Wongutha people of the North-Eastern Goldfields. We acknowledge and respect their continuing culture and the contribution they make to the life of this university, city and this region.

2. Attendance

- 2.1. Members Present; Theodora Rohl; Dylan Botica; February; Bridge Truell; Fatma Sehic; Jason Kim; Jesse Naylor Zambrano
- 2.2. Others Present; David Luketina (Managing Director) Maryanne Shaddick (minute secretary)
- 2.3. Apologies and Leave of Absence. Luke Brosnan, Rachel Taylor and Harry Brooking
- 2.4. Absent; Rob Vusak, Min Dee Chia, Katie Brennan

It was noted that as Rob Vusak had been absent since July conditions had been met to declare his seat vacant.

3. Disclosure of any potential or perceived Conflicts of Interest.

February noted the item to ratify the Vice President Activities position. Dylan Botica asked whether executive members had a conflict with the budget item. Fatma Sehic wanted to move a motion to suspend standing orders to add a motion.

4. Minutes of the Previous Meeting

Note: Motions 8.7, 8.8 and 8.9 were withdrawn by the mover, so the items did not carry into this month's agenda.

Motion: That the Guild Council approves the minutes of the previous meeting held on the 28/10/2021, as a true and accurate record of proceedings at that meeting.

Moved: Fatma Sehic (Secretary)

Seconded: Bridge Truell

Carried

5. Matters Arising from the Minutes. None

6. Reports

- 6.1. President – Submitted. Nothing to add. No questions
 - 6.1.1. Final KPI Review

- 6.2. Vice President – Education – Submitted. Nothing to add.
 - 6.2.1. Final KPI Review
- 6.3. Vice President – Activities – Submitted. Nothing to add. No questions
- 6.4. Secretary – Not Submitted. Circulated. Fatma Sehic apologised for the late submission. Dylan Botica asked when the handover reports would be distributed and whether onboarding been completes by the new representatives. There were no updates.
- 6.5.
 - 6.5.1. Final KPI Review –Not Submitted. Nothing to add. No questions.
- 6.6. Managing Director –Submitted

Motion: That the Guild Council approves the reports.

Moved: Fatma Sehic (Secretary) Seconded: Jason Kim

Carried

One abstention noted

7. Safety Report

Action: That the Guild Council discusses the Safety Report.

David Luketina said that the bulk of issues had been avoidable. There was discussion about the trolley incident and David Luketina spoke about the inspection process. February asked whether Basement been busier than usual. David Luketina said rostering was based on hour-to-hour assessment of demand. There was discussion about the trolley and its use. Fatma Sehic asked treatment for injured people. David Luketina said first aid kits available. There was a query about whether only staff trained in first aid who could apply treatment. David Luketina not able to answer in that instance. Fatma Sehic had concern about the level of training of staff. Dylan Botica spoke about which cuts required antiseptic.

Motion: That the Guild Council notes the Safety Report.

Moved: Fatma Sehic (Secretary)

Seconded: Jesse Naylor Zambrano (President)

Carried

8. Business on Notice

8.1. Budget 2022

Motion: That upon the recommendation of the Finance & Risk Committee, Guild Council approves the 2022 Operating and Capital Budgets.

Moved: Fatma Sehic (Secretary)

Seconded: Jesse Naylor Zambrano (President)

Carried

David Luketina said the budgets were based on year to year with minor adjustments. Nature of business as not changed. Dylan Botica queried the reduction in travel and conferences reduced. David Luketina said it was based on a discussion with Fatma Sehic. There were adjustments in order to pay office bearers more. There were reductions in a number of travel budgets rather than one travel budget. Dylan Botica asked about the 35% reduction in representation events. Jesse Naylor Zambrano said that even in a normal year there would be a surplus. There were assumptions that there would be reduced face-to-face contact and fewer international students. David Luketina said it was the view of the university that there would be fewer students in semester one. A reasonable amount of trade in cafes came from tradespeople and this would drop off once the Exchange was complete. Theodora Rohl noted an error. In future reports to be marked as confidential.

8.2. Appointment of Finance and Risk Committee External Member

Motion: That the Guild approves the appointment of Ms Rachel Kogiopoulos to a second (two-year) term as an external member of the Finance and Risk Committee – the term commencing on 1 January 2022 and ending 31 December 2023.

Dylan Botica asked about the appointee's attendance. David Luketina said Rachel Kogiopoulos missed one meeting in 2021 and 1 meeting 2020.

Moved: Fatma Sehic (Secretary)
Seconded: Jesse Naylor Zambrano (President)
Carried

8.3. Code of Conduct

Motion: That the Guild Council approves the proposed changes to the Code of Conduct.

Moved: Jesse Naylor Zambrano(President)
Seconded: Fatma Sehic (Secretary)
4 votes for 2 against
Carried

Jesse Naylor Zambrano said that the Code of Conduct was a guideline for appropriate behavior and would facilitate positive interactions. Dylan Botica said why create further levels of conduct. He said there was more benefit to workshopping an updated code of conduct together than splintering it. David Luketina flagged that this provided flexibility. It did not not force additional codes of conduct. February said document did not define codes of conduct enough. The document did not say how the code of conduct could be changed and what standards or requirements were enforceable. Dylan Botica spoke about creating policies. David Luketina said most organisations had a code of conduct They did not explain process. It was good practice to provide flexibility and David Luketina said that was what these changes did.

8.4. Guild Strategy

Motion: That the Guild Council approves the Guild's Strategy.

Moved: Jesse Naylor Zambrano (Guild President)
Seconded: Fatma Sehic(Secretary)
Carried

Jesse Naylor Zambrano said the changes reflected comments and feedback from previous Guild council meetings.

Fatma Sehic moved motion to suspend order 12.4 to allow motions 8.5, 8.6, 8.7 and 8.8 to be included.

Jesse Naylor Zambrano seconded
Carried

8.5 Motion: That the Guild Council ratify the appointment of:

- Hana Tambunan to PSC Councillor
- Yawen Liang to PSC Councillor for terms concluding Tuesday 30 November 2021.

Moved: Fatma Sehic (Secretary)
Seconded: Jesse Naylor Zambrano (Guild President) Enter motion.
Fatma
Carried

8.6 Motion: That the Guild Council ratify the appointment of Clare Metcalf (February) to Vice President – Activities until Tuesday 30 November 2021.

Moved: Fatma Sehic (Secretary)

Seconded: Dylan Botica

Carried

February leaves 11am

February left the meeting and returned at 11.03am. It was noted that the deed had to be based on a person's legal name.

8.7 Motion: That the Guild Council ratify the appointment of Adam Reader to Faculty of Humanities Representative from Wednesday 1st December 2021 until an autonomous appointment can be made..

Moved: Fatma Sehic (Secretary)

Seconded: Jesse Naylor Zambrano (Guild President)

Jesse Naylor Zambrano said that the election would need to be held as soon as start of semester 1. This motion allowed for work to be done over summer. Dylan Botica asked whether the Guild Council had the authority to ratify the appointment at this meeting. Fatma Sehic said that the appointment had been made by the President said Fatma. There was general discussion. Fatma Sehic moved that the motion be put at 11.19am. There was no seconder and the motion lapsed. There was discussion about the pool of eligible recruits for the position. Dylan Botica said that he believed everyone who was eligible was asked. There was discussion about whether there was the opportunity to recruit from the next places on the election results. It was noted that appointments could be made from the next person on the election results for ordinary reps board and guild council members. February noted their concern about the motion in terms of delegation powers.

February requested an amended motion. Fatma Sehic wanted it noted that the conditions of the delegations were met.

Amended motion: That the Guild Council ratify the appointment of Adam Reader to Faculty of Humanities Representative from Wednesday 1st December 2021. The guild Council notes that the President's appointment on the 19th December has been seen and affirmed by Guild Council and the requirement for it to be put to Guild Council for ratification has been satisfied.

Fatma Sehic was amendable

Jesse Naylor Zambrano was amendable

5 votes for

1 abstention

Carried

8.7 Motion: That the Guild Council revokes motion GC#20/2021.

Moved Fatma Sehic

Seconded Dylan Botica

Carried

9. Minutes of Committees Reporting to the Guild Council

- 9.1. Representation Board – Meetings held on 19/08/2021, 28/09/2021 and 21/10/2021
- 9.2. Executive Committee – Meetings held on 6/08/2021 and 12/08/2021
- 9.3. Finance and Risk Committee – Meetings held on 22/09/2021
- 9.4. Activities Committee – Meetings held on 7/09/2021 and 12/10/2021
- 9.5. Commercial Services Committee – Meetings held 11/08/2021 and 28/09/2021
- 9.6. Legal Committee – Meetings held on 16/06/2021

Motion: That the Guild Council notes the minutes of the boards and committees en bloc.

Moved: Fatma Sehic (Secretary)

Seconded: February

Carried

There was discussion about how many minutes from 2021 still need to be confirmed. Dylan Botica asked should whether a Circular Resolution could be carried out to confirm minutes. Fatma said yes. It was noted that the practice was that unconfirmed minutes from previous years would be noted.

10. General Business

Dylan Botica spoke about achievements of this year's Guild Council, thanked the Chair and farewelled outgoing members.

11. Next Meeting

This is the last meeting of the 52nd Guild Council.