



Student Guild of Curtin University

53rd Guild Council – Meeting #2

To be held at 5.30pm on Thursday 27th of January 2022

In Council Chambers 100.301

AGENDA

1. Acknowledgement of the Traditional Owners

“The Curtin Student Guild would like to pay our respect to the Aboriginal and Torres Strait Islander members of our community by acknowledging the traditional owners of the land on which the Bentley Campus is located, the Wadjuk people of the Nyungar Nation; and on our Kalgoorlie Campus, the Wongutha people of the North-Eastern Goldfields. We acknowledge and respect their continuing culture and the contribution they make to the life of this university, city and this region.”

2. Attendance

- 2.1. Members Present;
- 2.2. Others Present;
- 2.3. Apologies and Leave of Absence;
- 2.4. Absent;

3. Disclosure of any potential or perceived Conflicts of Interest

4. Minutes of the Previous Meeting and Circular Resolutions

4.1. Previous Meeting Minutes

Motion: That the Guild Council approves the minutes of the previous meeting held on the 25/11/2021 and 01/12/2021, as a true and accurate record of proceedings at that meeting.

Moved: Dylan Botica (Secretary)

Seconded:

5. Business on Notice

Motion: That the Guild Council approves items 5.1-5.6 and 6.1-6.5 en bloc.

Moved: Dylan Botica (Secretary)

Seconded:

5.1. Implementation of the Emergency Management Committee and the COVID-19 Response Plan

Motion: The Guild Council recognises that the spread of the COVID – 19 virus is likely to result in an emergency situation and approves/directs that:

1. An emergency management committee (EMC) be formed that consists of the President, Vice President Education, Vice President Activities, Secretary and Chair of the Representation Board. Quorum for the EMC shall be two people.
2. The EMC, upon the advice of the Managing Director, enact the attached COVID-19 Response Plan as and when needed.
3. Despite reservations or specific delegations, the EMC is delegated all necessary powers (and only to the extent necessary) to implement the Response Plan except that all financial expenditure must continue to be approved by a member of Executive and a member of staff.
4. The EMC is delegated the power to change the response plan upon the advice of the Managing Director as and to the extent necessary to adapt to new circumstances.
5. The Guild Council to be updated weekly by the EMC on the implementation of and changes to the Plan.
6. Exercise of powers by EMC members beyond those previously delegated to be documented and provided to Guild Council as part of the weekly update by the EMC.
7. The Managing Director to immediately and directly inform the Chair of Guild Council of any concerns with the actions of the EMC.

Moved: Dylan Botica (Secretary)

Seconded: Theodora Rohl (President)

5.2. Extension of Deputy Managing Director

Motion: The Guild Council approves that Maryanne Shaddick's term as Deputy Managing Director be extended until 31 March 2024.

Moved: Theodora Rohl (President)

Seconded: Dylan Botica (Secretary)

5.3. Committee Constitutions Amendment – Manager Commercial

Motion: That the Guild Council amends the Commercial Operations Constitution to substitute

“(a) Manager - Food and Beverage

(b) Manager - Retail and Tavern Services”

with

“(a) Manager – Commercial”

and for related minor amendment to numbering.

That the Guild Council amends the Activities Constitution to substitute

“(a) *Manager – Retail and Tavern Services (or nominee)*”

with

“(b) *Manager – Commercial (or nominee)*”

and for related minor amendment to numbering.

Moved: Dylan Botica (Secretary)
Seconded: Theodora Rohl (President)

5.4. SSAF 2022 Proposals

Motion: That the Guild Council upon the recommendation of the Student Services and Amenities Fee Expenditure Advisory Committee approves the 2022 Student Guild SSAF Proposals totalling \$3,386,802 and the 2022 Curtin University SSAF Proposals totalling \$3,386,802.

Moved: Theodora Rohl (President)
Seconded: Dylan Botica (Secretary)

5.5. Ratification of President Appointments

Motion: That the Guild Council ratify the appointments.

Moved: Dylan Botica (Secretary)
Seconded: Theodora Rohl (Guild President)

5.6. Proposed By-Laws Amendments

Motion: That the Guild Council proposes and recommends to Legal Committee amendment to the Guild By-Laws and other necessary documents to achieve the following:

- Create an additional process of appointment to subcommittees where the individual is neither a member of the Representation Board or the Guild Council and the appointment is not a body appointment that delivers the following:
 - A removal of nomination fee and the requirement for two (2) nominators;
 - Streamlined timelines and requirements during elections;

Further to:

- Clarify and further detail Circular Resolution voting and availability.
- Any other changes to improve efficacy and clarity of Guild meetings and student societies.

Update position descriptions to reflect current requirements and responsibilities.

Moved: Dylan Botica (Secretary)
Seconded: Jasmyne Tweed (Chair of Representation Board)

5.7. Appointment of Agents for Referendum

Motion: That the Guild Council appoints agents for the referendum that we should remain a member of the National Union of Students.

Moved: Dylan Botica (Secretary)
Seconded:

5.8. Elected Officer Remuneration Procedure

Motion: That the Guild Council approves the Elected Officers Remuneration Procedure as recommended by Executive Committee

Moved: Dylan Botica (Secretary)
Seconded:

5.9. Portfolio Manager Delegations

Motion: That the Guild Council adds a delegated power so that so that portfolio Managers can also authorise expenditure in other budget areas provided that:

- The expenditure is related to those functions that the portfolio manager is responsible for
- The portfolio manager has engaged with the person responsible for that budget area if the expenditure is material
- The expenditure on any one item is less than \$25,000

Moved: Dylan Botica (Secretary)
Seconded: Theodora Rohl (President)

5.10. Revocation of GC #43/21 (Alterations to TidyHQ Regulations)

Motion: That the Guild Council revokes GC #43/21.

Moved: February (Vice President – Activities)
Seconded: Dylan Botica (Secretary)

6. Minutes of Committees Reporting to the Guild Council

- 6.1. Representation Board – Meetings held on 25/11/21; 1/12/21
- 6.2. Executive Committee – Meetings held on 4/11/21; 18/11/21; 16/12/21; 13/02/22
- 6.3. Activities Committee – Meetings held on 16/11/21
- 6.4. Commercial Operations Committee – Meetings held on 19/10/21
- 6.5. Legal Committee – Meetings held on 01/07/21

Motion: That the Guild Council notes the minutes of the boards and committees en bloc.

Moved: Dylan Botica (Secretary)
Seconded:

7. General Business

8. Next Meeting

The next ordinary meeting of the Guild Council is Thursday, 17th of February at 5.30pm to be held at 400.405 (Health Sciences Boardroom). Documents and motions are to be submitted no later than 4:30pm on Thursday 10th of February to secretary@guild.curtin.edu.au

Membership Category & Name of Member

<p>(a) President; Theodora Rohl</p>
<p>(b) Secretary; Dylan Botica <i>Elected as Secretary, 1.12.2021 – 30.11.2022. Pursuant to Regulation 29(4) of the Student Guild (Guild Council) Regulations 2018.</i></p>
<p>(c) Vice President - Education; Madison Ainsworth</p>
<p>(d) Vice President - Activities; February</p>
<p>(e) Chair of Representation Board; Jasmyne Tweed <i>Elected as Chair of Representation Board, 1.12.2020 – 30.11.2021. Pursuant to Regulation 4(2)(f) and 18 of the Student Guild (Guild Council) Regulations 2018.</i></p>
<p>(f) Chair of Guild Council; Yie Xin Cheong</p>
<p>(g) Deputy Chair of Guild Council; Hameed Mohammad</p>
<p>(h) Guild Councillors (term ending November 2023) Sophie Scott Yie Xin Cheong (Appointed as Chair) Hameed Mohammad (Appointed as Deputy) Athina Hilman Adam Reader Cassidy Pemberton</p>
<p>(i) Guild Councillors (term ending November 2022) Theodora Rohl February Rachel Taylor Joshua Cooper Dylan Botica (Appointed as Secretary) Harry Brooking</p>

Standing Invite Category & Name of Invite

<p>(a) Immediate Past President; Jesse Naylor Zambrano</p>
<p>(b) Manager Director; David Luketina</p>
<p>(c) Minute Secretary Maryanne Shaddick</p>