

**Student Guild of Curtin University**

**Guild Council**

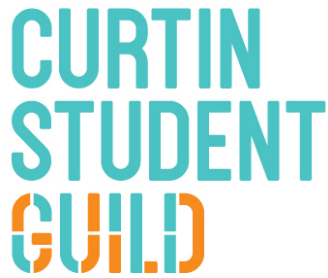
**Declaration of Approval of Meeting Minutes**

I declare that the minutes of the Guild Council held on the 27<sup>th</sup> February, 2020 have been approved and are true and accurate.

Signed,

A handwritten signature in black ink, appearing to read "Katelyn Colson".

Katelyn Colson  
Guild Council Chairperson



## Student Guild of Curtin University

### 51<sup>st</sup> Guild Council - Meeting #3

To be held at 6:00pm on Thursday the 27<sup>th</sup> of February, 2020

In the University Council Chambers, Building 100

#### 1. Acknowledgement of the Traditional Owners:

*"We wish to acknowledge the traditional custodians of the land we are meeting on, the Whadjuk people. We wish to acknowledge and respect their continuing culture and the contribution they make to the life of this university, city and this region"*

#### 2. Attendance

- 2.1. Members Present; Fatma Sehic (Chair), Chris Hall, Bridge Truell, Lachlan Lee, Dylan Botica, Luke Bronson, Chris Grant, Nicola Gulvin, Jason Kim;
- 2.2. Others Present; David Luketina (Managing Director), Nika Velios (Minute-Secretary);
- 2.3. Apologies and Leave of Absence; Hana Arai, Beatrice Panganiban, Jesse Naylor Zambrano;
- 2.4. Absent; Katelyn Colson, Min Dee Chia;

#### 3. Disclosure of any potential or perceived Conflicts of Interest

Nil

#### 4. Confirmation of the Minutes of the Previous Meeting

##### **RESOLVED/ GC #6-2020**

Motion: That the Guild Council approves the minutes of its meeting held on the 30/01/2020 as a true and accurate record of proceedings.

Moved: Lachlan Lee (Secretary)

Seconded: Chris Hall (Vice President – Education)

#### 5. Matters Arising from the Minutes

Nil

#### 6. Reports

##### 6.1. President

Fatma noted that this will be circulated once Hana returns from leave.

##### 6.2. Vice President – Education

Chris H shared he has attended further meetings since submitting the report. These included:

- Students as partners community of practice meeting; These meetings comprise of various departments and faculties to discuss current projects and update of current situations or occurrences.

At this meeting there weren't any faculty present and discussions included:

- a debrief of the previous weeks (i.e Orientation week and the start of semester),
  - the uptake and success of services from both the University and the Guild, and
  - thoughts around the difficulties in engaging international students.
- Executive and Student Experience Portfolio meeting  
The upcoming events and activations we discussed, this consisted of:
    - Rural and Regional Sundowner happy hour event at the Tav on the 19<sup>th</sup> of March,
    - Stress less weeks - now running for a 3 week period, and
    - Post Mid-Sem tips and tricks for students and studying

Chris H advised that he attached the draft Plan On A Page for the Learning and Student Experience Students as Partners model document in his report. He requested feedback from council members.

Fatma praised seeing the greater interaction between staff and students, adding that staff members have a lot to offer beyond being a tutor and/or lecturer.

*6.23pm – Dylan left the meeting*

### 6.3. Vice President – Activities

Bridge shared that the Clubs Induction Training Day was held yesterday, this consisted of two sessions running for two hours. He added that there was a good attendance rate as well as a good variety of representatives from different clubs. This year the Guild is trialling a different initial training model for clubs in lieu of the full day training session. Bridge continued to state that the clubs workshops are still to come, this comprises of differing workshops held where club members can attend at their choosing. The workshops vary from marketing and film assistance to event planning.

*6.25pm – Dylan returned to the meeting*

*6.25pm – Nicola presented to the meeting*

There will also be the Clubs Leadership conference in April. Bridge advised that this gives clubs a lot of opportunities to get the information they require and these changes were made in response to feedback given by clubs last year.

Chris H queried if there are any intentions to hold something similar to the 50 year club challenge that was held last year. Bridge responded that there is and the discussions and planning for it have commenced.

### 6.4. Secretary

Lachlan noted that the notice for election for the first year committee will be sent out soon.

Chris H queried whether the Secretary should continue to go to the President Summit based on Lachlan's experience and feedback. Lachlan reported that the President Summit was a good experience, able to learn a lot of skills and insight; adding that national office bearers have great campaigns that will be rolled out. Lachlan

recommends that in addition to the President and Secretary that the Vice President – Education also attends. The relevant skills, mobilisation campaign structure information and training applicable to a University campus would be of great assistance to the role.

- 6.5. Managing Director – Submitted.  
a) Managing Directors Business Plan. - Attached

David advised that he did not include details around the Coronavirus in his report and would like to raise this as part of General Business later in this meeting.

**RESOLVED/ GC #7-2020**

Motion: That the Guild Council **approves** the reports.

Moved: Lachlan Lee (Secretary)

Seconded: Bridge Truell (Vice President – Activities)

7. Business on Notice

Nil

8. Minutes of Committees Reporting to the Guild Council

- 8.1. Representation Board – Meetings held on 23/1/2020, 9/1/2020, 14/11/2019 and 17/10/2019.  
8.2. Executive Committee – Meetings held on 29/1/2020  
8.3. Finance and Risk Committee – Meeting held on 29/1/20 and 12/11/2019  
8.4. Activities Committee – N/A

Chris H noted that as part of the more recent Executive Committee meeting, he will be reviewing the official communications for exemptions for penalties in preparation for next weeks' protest.

**RESOLVED/ GC #8-2020**

Motion: That the Guild Council **notes** the minutes of the boards and committees en bloc.

Moved: Lachlan Lee (Secretary)

Seconded: Nicola Gulvin (Guild Councillor)

9. General Business.

**Coronavirus (COVID-19)**

David L shared what is currently occurring in China will occur here, stating that there does not need many instances of the virus for people to go into panic. David stated some possible scenarios that may occur in a university, organisational and storefront settings as well as some possible personal level issues including financial distress and discrimination. David noted that this may move very quickly, where potentially there will not be enough time for Guild Council to convene and make decisions. Typically organisations appoint a committee with the necessary authority in emergency situations to act on what is required. David suggested that the Guild Council should consider delegating the appropriate authority to a committee in response to COVID-19. Trying to plan on the fly is not an appropriate or smart approach for the Guild and COVID-19 is the biggest issue at the moment.

Nicola queried what plans are in place for the students who work on campus in the Guild cafes and retail. David suggests that the issue is broader, he added that it is known that a reasonable percentage of students live week to week and their current employment is what is getting them

through. David added that the students employed by the Guild aren't in a particularly different scenario as students who work elsewhere. He continued with some possible ideas and scenarios from a casual employment perspective as well as stating that those working in the Guild office would likely need to work from home at some stage.

Chris H and David discussed access for staff working remotely. David reassured that all staff can remote into their computers from off campus depending on their facilities at home. He added that there are a variety of components required to make this happen however it is possible.

Chris G expressed concerns towards the level of fear and racism that has come to light due to COVID-19. Chris G conveyed the potential issue of the increased pressure and workloads on staff as a result of the situation. Chris H shared that at the last Representation Board a motion was passed for the NUS ethno-cultural campaign. He added that discussions have commenced around the workload for staff and how to manage the situation. This includes that Curtin is providing direct support to the in excess of 800 students stuck in China or isolation at the moment; whereby over 50% have been able to successfully access their studies online. Chris H shared that Curtin is consistently updating the wider staff group regarding COVID-19 through direct emails.

Nicola queried how the supply chain ban of exports to Australia is impacting the Guild outlets. David noted that there are some supply chain effects, principally out of Asia, however such is dependent on how much is stored. David continued to state that typically such viruses take at least a few months to pass through a region, this means that some supplies could get low. He added that he is confident there still be will food, however it may not be the exact product or range; i.e. there might not be the exact type of coffee bean or certain types of items. David shared that the Government's advice at this stage is to progressively stock up with 2 weeks' worth of non-perishable food.

Chris H mentioned that students are expected to return to and integrate back within the Curtin Community. The response from the wider student base on this and whether such students will be targeted is all still unknown. In preparing for the worst, statements and so forth will be issued, which needs to start now to alleviate any panic responses and to reiterate the code of conduct.

### **WA Uni Students Climate Strike**

Chris G queried the promotion for the WA Uni Students Climate Strike on the 13<sup>th</sup> of March. Chris H responded that there are:

- graphics for the digital boards,
- posters for the Guild promenade,
- email correspondence (all student and targeted students),
- social media roll out and spot light, and
- stalls.

Chris H shared that lecture bashing is the last thing to organise.

### **Emergency Response Committee for COVID-19**

David re-iterated the severity of the COVID-19 and recommends that Guild Council delegate the authority to a committee for when there is not sufficient time for Guild Council to convene. David suggested the Executive Committee. Chris H responded that the Executive Committee is capable, meet regularly, can easily consult with staff and are all current voting members on Guild Council. Whereby, if the Guild Council is not able to meet, the Executive Committee is a good fit and can be the Emergency Response Committee to make decisions on behalf of Guild Council.

Nicola suggested for Guild Council and Representation Board to schedule a joint meeting to discuss this further. This will enable everyone to raise any issues or concerns they have as well

as be on the same page. Additionally, this will enable a greater understanding of all members' perspective(s) and vibe on the situation.

Fatma clarified that the next action item is to call an emergency meeting with all Guild Council and Representation Board members to discuss this further. To determine an appropriate Emergency Response Committee for COVID-19. David re-iterated the urgency and significance on this matter, Chris H noted that the intention is to have a circular resolution by mid next week.

### **Fossil Fuel Companies**

Chris G queried Curtin's ties with fossil fuel companies, namely information around the nature of the ties in terms of investments or divestment as well as the general sense on the topic from the councillors about such ties existing. Chris H responded that the FOI submitted last year was not robust or thorough enough and therefore it bounced back. Chris H shared information around the ties, this included that this is in mainly partnerships Curtin has with the companies and it provides direct student related income; i.e. scholarships based, funding based. Chris H noted that he is not sure on the investments side of things due to the FOI bouncing back. He discussed that Curtin's strategic plan for the next five years is currently being changed significantly and it seems there is the intention greater investment in sustainable and renewable energy institutions and partnerships. It is expected to see a good number of climate and sustainable related degrees by the end of 2020, such as climate conscious and climate public health degrees.

### **Availability**

Lachlan noted that classes have commenced, this means the availability for Lachlan and Bridge will be slightly reduced.

## 10. Next Meeting –

The next ordinary meeting of the Guild Council is Thursday, the 26<sup>th</sup> of March at 6:00pm in Council Chambers. Documents and motions are to be submitted no later than 4pm on Wednesday, March 18<sup>th</sup> to [secretary@guild.curtin.edu.au](mailto:secretary@guild.curtin.edu.au)

***Meeting closed at 7.00pm***