



Student Guild of Curtin University

54th Guild Council – Meeting #6

To be held at 5.30PM on Thursday 25th of May 2023

In Council Chambers 100.301

Minutes

Meeting opened 5.31pm

1. Acknowledgement of the Traditional Owners

“The Curtin Student Guild would like to pay our respect to the Aboriginal and Torres Strait Islander members of our community by acknowledging the traditional owners of the land on which the Bentley Campus is located, the Wadjuk people of the Nyungar Nation; and on our Kalgoorlie Campus, the Wongutha people of the North-Eastern Goldfields. We acknowledge and respect their continuing culture and the contribution they make to the life of this university, city and this region.”

2. Attendance

- 2.1. Members Present; Max Zhang, Dylan Botica, Veronika Gobba, Adam Reader, Jasmyne Tweed, Cassidy Pemberton, Yie Xin Cheong (online), Tahni Rowe, Rey Nairn (online) Jacquie Bicanic, Athina Hilman, Aleena Shaji, Hannah Northey
- 2.2. Others Present; David Luketina, Maryanne Shaddick
- 2.3. Apologies and Leave of Absence; Hameed Mohammad
- 2.4. Absent; Vishaal Ananth

3. Disclosure of any potential or perceived Conflicts of Interest. It was noted that the Executive and officers could have a conflict of interest regarding KPIs. There was discussion about whether there was a conflict regarding the election handbook discussion and the remuneration committee

4. Minutes of the Previous Meeting and Circular Resolutions

4.1. Previous Meeting Minutes

RESOLVED GC#28/23

Motion: That the Guild Council approves the minutes of the previous meeting held on the 27/04/2023, as a true and accurate record of proceedings at that meeting.

Moved: Jasmyne Tweed (Secretary)

Seconded: Hannah Northey

Carried

5. Reports

- 5.1. President – Not Submitted. As tabled. Dylan Botica said KPIs were ticking along. Cassidy Pemberton asked about the IGA Liquor store application. Dylan said that the Guild had lodged an objection. There was one other objector and the Department of Health had lodged an interjection. The Guild had sought legal advice and was undertaking a review of the locality.

- 5.2. Vice President – Education – Submitted. As tabled. No questions.
- 5.3. Vice President – Activities – Submitted. Mention that KPIs are not submitted. No questions.
- 5.4. Secretary – Submitted. As tabled. No questions.
- 5.5. Managing Director – Submitted. As tabled. Dylan asked David about the commercial performance. Used 2019 to relate the 2023 budget. Slow trade in Library cafe and Angazi is closed at the moment. Since 2014, enrolments plateaued, sales decreasing, students not on campus as much, , parking costs, other sales have declined ie aroma and George's, impact of IGA. David said important that outlets break even. The way we're doing things will not be sustainable in the future (5 years plus) work out Guilds objectives. We need to look at it and do things differently going forward. Jacquie asked about the way forward is student taskforce going to be created. David said current approach was done in 2019. Exec very involved, stakeholder engagement etc.

RESOLVED GC#29/23

Motion: That the Guild Council approves the reports.

Moved: Jasmyne Tweed (Secretary)

Seconded: Jacquie Bicanic

Carried

5.6. KPI Review

RESOLVED GC#30/23

Motion: That the Guild Council notes the Key Performance Indicators mid-year reviews.

Moved: Jasmyne Tweed (Secretary)

Seconded: Max Zhang

Carried

Dylan Botica abstained.

6. Business on Notice

Motion: That items **6.5, 6.6, 6.8** be passed en bloc without discussion.

Moved: Jasmyne Tweed (Secretary)

Seconded: Dylan Botica (President)

Carried

It was decided to exclude 6.8 from the motion

6.1. Safety Report

RESOLVED GC#31/23

Motion: That the Guild Council notes the Safety Report.

Moved: Jasmyne Tweed (Secretary)

Seconded: Dylan Botica

Carried

Jasmyne Tweed said we did not include the incident in Student Assist. It was noted that the person involved in the incident was not a worker and therefore not included in the report.

There was a discussion about amendments to the health and safety committee constitution. It was noted that the amendments did not include changes to function and performance.

There was a discussion about anti fatigue mats at Library. It was noted that they were in use at various outlets. David Luketina noted safety reporting and that he was carrying out safety inspections this month.

6.2. Remuneration Tribunal Special Inquiry

RESOLVED GC#32/23

Motion: That the Guild Council request a special inquiry by the Remuneration Tribunal into the effects of the remunerations of officers established, disestablished or who's roles are impacted by the *Amending Regulations No. 1-2023* and any intended changes to the *Guild By-Laws*.

Moved: Jasmyne Tweed (Secretary)

Seconded: Dylan Botica (President)

Carried

It was noted that this process was part of Guild regulations. There was a discussion about the scope of the Remuneration Tribunal. Dylan Botica noted that the tribunal would make a determination in relation to the sustainability and welfare officer. There was a discussion about KPI setting.

6.3. Amending Delegation 8.12/0

RESOLVED GC#33/23

Motion: That Guild Council amend the delegation 8.12/0 from the Activities Committee to the Guild Executive Committee.

Moved: Jasmyne Tweed (Secretary)

Seconded: Cassidy Pemberton

Carried

Athina Hilman and Tahni Rowe were absent from the vote.

It was noted that the Activities Committee no longer existed and needed to be re-delegated. The Operations Committee made recommendations to the Executive Committee.

6.06pm break

6.11pm break ends

6.4. Amending Delegation 10.3/0

RESOLVED GC#34/23

Motion: That the Guild Council amend the delegation of 10.3/0 from the Activities Committee to the Guild Executive Committee.

Moved: Jasmyne Tweed (Secretary)

Seconded: Rey Nairn

Carried

6.5. Budget Policy and Expenditure and Assets Policy

RESOLVED GC#35/23

Motion: That the Guild Council approves:

- The revised Budget Policy
- The revised Expenditure and Assets Policy

Moved: Dylan Botica (President)
Seconded: Jasmyne Tweed (Secretary)

6.6. Risk Management Policy

RESOLVED #36/23

Motion: That the Guild Council approves the continuation of the existing Risk Management Policy with the next review to be conducted in two years-time.

Moved: Dylan Botica (President)
Seconded: Jasmyne Tweed (Secretary)

6.7. Election Handbook

Action: That the Guild Council provides feedback on the election handbook.

There was discussion about Queer Officer nominations and changes to the Vice President roles. Dylan Botica discussed some elements of the rules around printing, social media, colour range and colour printing. There was discussion about whether the campaigner briefing was useful. It was noted that the distance requirements were hard to understand. There was discussion about access to noticeboards in student accommodation. There was Discussion about the use of sms messages and postal voting wording update.

6.8. Risk Management Plan

RESOLVED GC#37/23

Motion: That the Guild Council notes the updated Risk Management Plan.

Moved: Dylan Botica (President)
Seconded: Jasmyne Tweed (Secretary)
Carried

Dylan Botica encouraged council members to read it. There was discussion about policies due for updating. David Luketina commented on the heat map.. Sexual assault and psycho social risk changed due to legislative requirements. Data breaches elevated. There was discussion about other risks including the impact of the Accord, reliance on State Government legislation with regard to SSAF.

7. Minutes of Committees Reporting to the Guild Council
 - 7.1. Representation Board – Meeting held on 20/04/23
 - 7.2. Executive Committee – Meetings held on 28/04/23, 08/05/23.
 - 7.3. Finance and Risk Committee – Meeting held on 15/03/23
 - 7.4. Legal Committee – Nil

RESOLVED GC#38/23

Motion: That the Guild Council notes the minutes of the boards and committees en bloc.

Moved: Jasmyne Tweed (Secretary)
Seconded: Veronika Gobba
Carried

8. General Business. Cassidy Pemberton commented on the AGM turnout. Dylan Botica discussed the WA Uni Review. There was a discussion about preferred options for structural change.

9. Meeting Evaluation. Hannah Northey provided the meeting evaluation.

10. Next Meeting

The next ordinary meeting of the Guild Council is Thursday, 22nd of June at 5:30PM to be held at Council Chambers. Documents and motions are to be submitted no later than 4:30PM on Thursday 15th of June to secretary@guild.curtin.edu.au

Meeting closed 6.52pm.

