



Guild President 2023 August Report

Dylan Botica

President's Guild Council Report

Covering Dates: 14/07/2023 – 14/08/2023

Submitted to: August Guild Council

Leave: 10 August (TOIL)

11 August (PL)

1. University / External Meetings

Date	Meeting	Comments
14/07/2023	Remuneration Tribunal Hearing	
14/07/2023	Global Student Leaders Network	
17/07/2023	Welcome Semester 2 – New Students	
20/07/2023	Academic Board Executive	
21/07/2023	Adobe Story Telling Challenge Judging	
25/07/2023	University Accord Response	NUS Session
28/07/2023	Academic Board	And AB Pre-Meeting
31/07/2023	University Health and Safety Committee	Increase in student reports of fieldwork / placement incidences. Requested further information and involvement in safety measure rollouts for students who rarely are engaged.
1/08/2023	DVCA Monthly Meeting	Curtin Counselling will get one additional staff member.
7/08/2023	Library SSAF Projects	Discussed which projects to continue. Advocated to keep Grammarly premium and less funding for Studiosity.
8/08/2023	Uni Council Candidates Meeting	Met with each candidate to discuss Guild role

8/08/2023	Leadership Workshop Conversation	For induction / training
9/08/2023	Welfare not Warfare NDA	
14/08/2023	President x VC	<p>Curtin Counselling – Highlighted issues with wait times. VC to follow up.</p> <p>Welfare – VC suggested Accord engagement and better Uni funding to allow for better services.</p> <p>Academic Integrity – Discussed AI and workloads in Academic Integrity – advocated for draft portals and student AI Turnitin reports.</p> <p>Volunteering – Asked for information to provide a proposal to situate volunteering in the Guild.</p>

2. Guild Meetings

Date	Meeting	Comments
14/07/2023	Executive Committee	
17/07/2023	President x MD	
17/07/2023	President x Student Engagement	
18/07/2023	External Clubs Support Presentation	<p>Key Recommendations:</p> <p>Approvals and Renewals: Enhance Club Committee training, simplify New Club Application, streamline Sponsorship process with one fund, consider digital vouchers.</p> <p>Events: Simplify 'Event Application,' auto-approve similar events, offer 'Proforma Event Packages,' clarify off-campus event support, expedite approval.</p> <p>Communication: Categorize emails, assign personalized addresses, hold regular briefings, improve online event calendar.</p> <p>Governance and Compliance: Appoint Governance Officer, adopt Incorporated Model, address financial and compliance issues, shift governance to Associations Act, transition to incorporation (estimated</p>

		cost: \$176 per club).
18/07/2023	Operations Committee	
18/07/2023	Voice to Parliament Campaign Planning	
20/07/2023	Higher Education	
20/07/2023	Representation Board	
24/07/2023	President x MD	
24/07/2023	President x Student Engagement	
25/07/2023	Tav Menu	
25/07/2023	Legal Committee	
26/07/2023	ODay	
27/07/2023	Enrol to Goat Planning	
27/07/2023	Higher Education	
27/07/2023	Guild Council	
28/07/2023	Executive Committee	
28/07/2023	Y2K Start Of Sem	Beers, Beats, BBQs
31/07/2023	Executive Committee	
1/08/2023	Enrol to Goat	
2/08/2023	Talent for Tomorrow	BBQ Coordinator / Acting VP-A (for a few hours) My dream jobs
3/08/2023	Higher Education	
7/08/2023	President x MD	
7/08/2023	President x Student Engagement	
7/08/2023	SDP Names (Student Assist PM)	Student names being listed on misconduct reports causing issues. Is being followed up.
7/08/2023	Students as Partners Agreement Progress Check In	
9/08/2023	Club Compliance Procedure Meeting	Discipline Tribunal to be primary actor for non-compliance.

9/08/2023	Executive Committee	
14/08/2023	President x MD	
14/08/2023	President x Student Engagement	

3. Items of Significance

3.1. Remuneration Tribunal

The Tribunal has had hearings, submissions and finalised its inquiry. The final determination has been made and published.

3.2. Commercial Strategy Review

The Executive has been working on reviewing the existing Commercial Strategy and refreshing it with the Managing Director, this strategy has been discussed by Guild Council with recommendations about improvement to operational execution.

3.3. Communication

Communication regarding the Guild's representation activities, priorities and wins will be made with all students.

Further Executive has discussed improving the communication of "Guild wins". If Officers note something that could be communicated as a win, please highlight this as often we reflect that while we communicate the fight and campaign, we often don't communicate our wins.

3.4. Self-Certification

Following the Representation Board's special meeting, I have communicated the Board's views against further restriction to the use of self-certification on assessment extensions to the Academic Registrar and the DVC-A.

The University has now paused its planned change rollout pending a meeting between the Guild and AR in the coming weeks.

A general representation communication has been distributed via email including this proposal. A working group will now be established.

3.5. Academic Calendar

The University has finally commissioned its review into the calendar. We have successfully narrowed the scope down to the changes from the previous calendar with a focus on the loss of tuition-free weeks. This restricts the University's capacity to re-introduce the concept of trimesters in this process.

I have recommended Guild representatives to sit on the panel. This work is ongoing.

3.6. Voice to Parliament

Materials have been included in orientation packs and at Guild O-Day. A stall for O-Day was held with another in week 3. A raft of events will be held during the Semester to promote engagement with the Voice to Parliament campaign.

3.7. WA Government Universities Review

The Guild's submission to the WA Universities Review Discussion Paper has now been submitted.

The meeting with the Universities review panel was effective insofar as putting forward the Curtin Student Guild's perspective on the sector. The student experience was focused on as well as the importance of student choice.

The panel's report will not be made public or shared with stakeholders, which is something all WA Guilds have concerns with.

3.8. Liquor License Objection

The Application is now with the Director for a decision. The Guild as an objector and the Applicant (IGA Group) have now make four submissions each.

Our submissions focus on these key points.

- Inadequate Safety Consideration & Locale Definition: We argue that the applicant's safety measures and definition of the locality are insufficient. The proposed liquor store might lead to harm for the susceptible group of people under 25 years old living nearby.
- Need and Accessibility of Existing Stores: The applicant's evidence doesn't convincingly demonstrate a need for an additional liquor store, given the existing options and their convenient accessibility.
- Questionable Arguments and Relevance: The applicant's arguments about extended opening hours, one-stop shopping, and alignment with state strategy are seen as immaterial or irrelevant in the context of a liquor license application.
- Misinterpretation and Misquotation: We highlight inconsistencies and misquotations in the applicant's submission, undermining their credibility. Accusations against us for policy breach and stifling competition are firmly refuted.

3.3 Tenancy Reform

I am committed to improving student life and is actively voicing concerns for tenancy reform to protect student renters. We recently addressed a letter to the Minister for Housing, expressing our support for the "Make Renting Fair WA" campaign and its goal of secure, affordable housing including protecting student residents under the residential tenancy act. The alliance's focus remains on eliminating no-grounds evictions and advocating for fair rental practices, protecting students, lodgers boarders and to push for crucial tenancy reforms.

We have been invited to join the alliance which I have accepted. We will be having our Upcycle Market / Thrift Shop contribute to the Shelter WA advocacy.

We will also need to campaign for students to complete the survey and share their rental stories.

3.4 Parking Campaign

The Parking Campaign at Curtin University is gaining momentum with a petition featuring nearly 8,000 signatures. This petition, accompanied by personal stories, has been delivered directly to the university's senior executives to underscore the necessity for fixing the problematic parking system.

Throughout the campaign, the team has taken several actions:

- Public events and demonstrations were held to gather opinions about parking issues.
- On-vehicle advertising was executed across the campus.
- A petition was launched and key demands were promoted.
- The team presented their views directly to University executives.

Noteworthy accomplishments of the campaign include:

- A freeze on parking fee increases in recent years.
- Implementation of a permit system, aimed at student housing residents at Twin Dolphin and St Cats.
- Better enforcement of warnings instead of fines.
- More options for donations in place of fines.
- A decrease in cases referred for debt collection.
- The petition is now waiting for a response from the University's administration. The decision to address the issues in the current parking system lies with the University management.

The campaign has leveraged multiple social media platforms for sharing updates and engaging the community.

A meeting with the Chief Operating Officer has now been scheduled. I will communicate the outcome.

4.5 Other Matters

- A competition to rename the newly to be launched student evaluation system has been sent out to students!
- Leadership Training Modules and a better handover and induction process is being developed by Executive.
- Names on SDP Reports is causing issues – following up with Student Conduct Office.
- Curtin Counselling issues with wait times and triage are ongoing. Improved welfare / wellbeing initiatives are needed as well as fundamental increases to funding of Curtin Counselling.

4 Travel

Nil

Vice President – Education

Guild Council – 21/07/2023 – 18/08/2023

Veronika Gobba – She/Her

Meetings

Date	Meetings	Comments
21/7/23	Textbook & Learning resources with LITEC	Working group for improving the access to learning resources. The Guild has highlighted that required texts should be made available to students before the publish of the unit outline, Curtin is discussing having a webpage where students can look up the required texts for units similar to the UWA model. Curtin is considering changes to the Course Quality Assurance Manual which will force unit coordinators to properly consider the accessibility/costs and relevance of a resource before making it required.
	Students as Partners catch-up	
24/7/23	VPE x PSC President catch-up	
	Fieldwork Governance Group	In response to feedback I had given to the fieldwork governance group about students experiencing ableism or harassment on placements, the group is looking into mechanisms to blacklist hosts or individual supervisors.

25/7/23	SaP Community of Practice	Discussion regarded the functionality of SaP governance structure and the purpose of the community of practice. Work needs to be done to give these groups more purpose and meaning for the average student.
26/7/23	Guild O-day	The Representation stall featured the following student campaigns: Parking, Students against war (Welfare not Warfare), change the age of Centrelink, tenancy reform for students and placement poverty. Students were particularly attracted to the parking campaign, tenancy reform and placement poverty. There was also a placard for students to pin what sustainable initiatives they want to see at university.
27/7/23	Student as Partners catch-up	
	VPE x Health Sci Rep check-in	
	Higher Ed	
	Curtin's Peer mentor well-being program consultation	
	Guild Council	
28/7/23	Academic Board	
31/7/23	Check-in with WO	Discussed plan for EROC #IDeserveSafety Campaign
	NUS Universities Accords info session	
	Exec Committee	
1/8/23	VPE x FBL catch-up	
	'Enrol to Goat' stall	

	Courses Committee	
	Meeting with Health Sci Rep and Student Assist	To discuss further steps on issues in oral health therapy course
2/8/23	VPE x QO check-in	
	Talent for Tomorrow Guild BBQ	
3/8/23	Exec & Student Engagement	Commercial Communications strategy meeting
	Higher Ed	
4/8/23	ADVC, Learning Innovation and Transformation panel interview	
	VPE x HUM Rep check-in	
	Student as Partners check-in	
	Curtin AI Taskforce Meeting	University is interested in exploring ways AI could improve and enhance learning and teaching capabilities.
7/8/23	University LSEC	Clarification on Guild's stance was needed for self-certification since the last LSEC. The university is also looking into improving/changing the Blackboard system.
9/8/23	Meeting with Health Sciences Senior Leadership Group	
	'Welfare not Warfare' Boorloo Protest	
	Exec Committee	
10/8/23	Office Bearer Sem 2 check-in	
	Students as Partners check-in	
	VPE x Health Sci Rep check-in	
	Shortlisting meeting for Manager, Student Misconduct (Academic)	
11/8/23	Office Bearer Sem 2 check-in (2 nd session)	
14/8/23	Voice to parliament explainer + Q&A with Dr Britta Biedermann for lecture	

	VPE x FBL rep Check-in	
	Respect at Curtin Specialist Advisory Committee	Reviewing Curtin's naming and definition of SA/SH in policy
16/8/23	Sustainability stall with DIY coffee scrub give-away	
17/8/23	VPE x Health Sci rep Check-in	
	Higher ed	
	Representation Board	

Unit Outline Review

166 out of the sampled 481 units have been preliminarily assessed by a team of the fac reps + two members of the PSC. From skimming through the Qualtrics response form, it seems the bigger issue currently will be hurdle requirements in units.

Australian Universities Accords

The Representation Board discussed the interim report from the Universities Accords panel and suggested Responses to it. Student Voice Australia will also be having a student forum on 30/8/23 to get students feedback on what should be in the SVA response, I will be attending online and pushing for responses that align with what the Curtin Student Guild is supporting.

Other

Shortlisting of candidates for Curtin's new Manager Student Conduct (Academic), has been complete and interviews will commence on 22/8/23.

ACTIVITIES VICE PRESIDENT
ATHINA HILMAN

DATE	MEETING	NOTES
24/07	Meeting with Curtin Philanthropy	Discussed how to retain students past graduation
25/07	Meeting with Student Engagement Curtin	Discussed ODAY acts
26/07	Guild ODAY	Delivered ODay for Guild and organised all the rep stalls and entertainment
27/07	Start of Semester	Y2K Fever at The Tav
1/08	Enrol 2 Goat	Assisted with set up for the enrolment drive for the referendum
1/08	ISC x Café Connect	Guild took over Café Connect and we introduced new international students to Curtin clubs
2/08	Talent for Tomorrow	I was a judge at the event and I also organised the talent for tomorrow bbq. Thanks to Dylan for being the BBQ King
7/08	Above and Beyond Meeting	Debrief for Talent for Tomorrow and talked about future events planned
8/08	Y2K Debrief	Discussed what happened at Y2K and what can be taken from it
8/08	Love Week catch up	Discussed the events we'll be holding for Love Week
8/08	Migration Event	Migration event for ISC
9/08	Club Non Compliance Meeting	Discussed the penalties for clubs who break rules
10/08	Club SGM	Chaired the SLAYA SGM
10/08	Journey to Academia	A panel event for postgraduate students
15/08	Pop up Thrift Market	First Day for the thrift market
15/08	Stall for Department of Home Affairs	DHA wanted a chance to survey students on a multiculturalism project
16/08	Love Week Lollipop pop up	Sold lollipops to raise money for SHQ

16/08	Sustainability Pop Up	Organised Veronika's stall for DIY Body Scrub using concept coffee grounds
16/08	Curtin Pride March catch up	Spoke to Queer Officer about Pride March happening at Curtin in September
17/08	Love Week Lollipop pop up	Sold lollipops to raise money for SHQ

Events

ODAY – Very very good. ISC stall was extremely busy but all stalls were very well attended. We did live performances of musicians who were going to appear in Talent 4 Tomorrow, which received good feedback.

Talent for Tomorrow – The Guild reps busted out 600 sausage sizzles from 12-12.30pm, the university was very impressed.

Y2K Fever – Went extremely well. Over 1000+ attended over the night. Issues with power but it bounced back up pretty quick. People gave us glowing recommendations, overall positive feedback

Migration Event – 114 people attended which is very big numbers

PSC Event – We had just over 30 attend which was good

Pop Up Thrift Market – First semester had a bigger attendance but it was still sizeable. We introduced a new concept on Wednesday where we had market stalls by local artisans.

Love Week – Love Week starts this week (rebranded from Rad Sex and Consent week). Love in this instance is not just romantic, but platonic. Pushed messaging of love between friends, family and teachers. First event went well (Love and Watercolours), we expected 10-15 and got just over 30 students.

Clubs

Naughty Clubs – A few clubs have been breaching the rules so we have been talking about ways to ensure they follow procedure

Club Events – Clubs have been using the BBQ packs, and there are a few bookings for the BBQ in the next few weeks

Guild Events x Clubs – I've really been working towards ensuring the guild works with clubs at the Guild flagship events. We've been working with clubs such as EMAS, Curtin Japanese Club, Curtin Podcast Society, Curtin ESports and many more. We have a collaboration with some of the Guild Clubs this Wednesday for Love Week

2023 Guild Secretary Report

20.07.23-17.08.23

Jasmyne Tweed

1. Meeting Log

Date	Meeting
20.07.23	Representation Board
20.07.23	Regulations Signing
26.07.23	Guild O-Day
27.07.23	Scholarship Reference Group
	Higher Education
	Guild Council
31.07.23	Executive Committee
01.08.23	Enrol to Goat – Enrolment Drive
02.08.23	Talent for Tomorrow BBQ
03.08.23	Commercial Communications Meeting
	Higher Education
07.08.23	Student Partnership Agreement Check-in
09.08.23	Club Non-compliance process meeting
	NDA: Welfare Not Warfare
	Executive Committee
17.08.23	Representation Board

2. Overview

2.1. Guild By-Laws

At moment I am in the process of completing the Society By-Laws which will be coming to the September Guild Council. As a part of this process different options have been explored on how the changes can assist with improving the governance of clubs.

2.2. Club Governance

Myself and other members of the Executive Committee had a meeting with the Student Experience team to help create a plan that ensures we have a consistent approach when dealing with clubs who are breaking the rules. From that discuss the possibility of seeking assistance from the Universities General Misconduct team was mentioned. Dylan will be speaking with Erin Judd to explore this option further.

2.3. Constitution Update

I have continued to work on the amendments to the Guild committee constitutions in response to the amendments of the Guild Regulations. The amended regulations have been signed by the Guild and the University, so they will officially be coming into effect.

2.4. NDA: Welfare not Warfare

Alongside other Office Bearers I attended the NDA that was an anti-AUKUS protest that was a result of planning from EdCon. Veronika had an incredible speech that reflected Representation boards views on the AUKUS Submarine Deal. It was disappointing that very few members of the Representation Board were in attendance at the NDA considering the motion to endorse the protest passed unanimously.

2.5. Elections

I have been planning the ISC, PSC, and WASM elections. I will be the returning officer for all three of the elections so I have created and distributed timelines of the elections to Nika and Maryanne to prepare in advance. The ISC/PSC elections will be held online whilst the elections for the WASM committee will have in person and online voting in order to make sure all WASM students have the opportunity to vote even if they can not attend the AGM.

CONFIDENTIALITY

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 CONFIDENTIAL

54th Guild Council - 9 / GC

GUILD COUNCIL – 24/08/23

SAFETY REPORT

Submitted: David Luketina (Managing director)
Moved: Jasmyne Tweed (Secretary)
Seconded:

Preamble:

The Guild to discuss and note the Safety Report and determine any actions arising.

Motion:

That the Guild Council notes the Safety Report.

Safety Performance:

- Safety inspections conducted on time (as % of planned inspections): 75% for July
- Workers compensation claims (as hours of paid compensation over the past 12 months): 0 Hours

Incidents and Hazards to note

Items of concern to follow up on as a result of the Workplace Inspections:

- B104, there were a few fire extinguishers blocked and not kept clear as well as paint not stored in the chemical cabinet.

Guild injuries, near misses or hazards reported:

- B204 Guild Café – Basement. A staff member was in the cool room getting pies for a customer, the pie bag ripped and a pie was dropping onto the ground. In the process of trying to catch the pie, the Employee hit their head on the cool room door handle and slipped and fell on the floor; the cool room handle is all metal. There were boxes in front of the shelf which impeded steady footing as well as a small pool of water. This resulted in the Employee having a bad migraine and partial loss of vision in the left eye. Medical assistance was offered many times but refused, ice pack was provided. The Managing Director was contacted but the employee had gone home prior to the MD arriving. Delivery drivers sometimes drop off supplies directly inside cool room, and this impedes access to the shelves storing the pies. Keep clear caution tape will be installed so that deliveries are not placed in front of most utilised shelving unit in cool room.

General Safety Update for the Month:

The Guild Health and Safety Committee met on 12 July 2023.