

REPORT FOR GUILD COUNCIL

Guild President Dylan Storer (he/him)

Period: 11/4/2025 – 15/5/2025

Travel

- N/A

Leave

- N/A

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Summary

I am incredibly proud of all our Reps and the Guild Staff for the sheer amount of achievement that is being produced by the Guild this year. We're not taking anything lying down and I am very confident that we are leaving the Guild and the University in a better position than it was before we began. A lot of work has gone into our Commercial plan moving forward and I'm looking forward to having many constructive discussions with Council in the coming months about it.

We are developing a new strategic plan, reviewing our organisation structure, our IT infrastructure and how we best use the Guild's spaces. We're seeing Clubs Hub be developed, a new student kitchen being opened, and planning for an expansion of food relief and cost of living measures. We've rolled out free period products across campus, defended clubs funding, re-written the Student Charter and advocated for improved assessments.

When you're in the middle of it, it can be hard to have perspective and there is always more to do but I want to use this report to share my gratitude with everyone who is part of Team Guild for working tirelessly to keep getting it done for students and with students.

In Solidarity,

Dylan

P.S. I'll be taking nine days of Annual Leave from the 28th of June to the 9th of July, back in the office on July 10.

Meetings

University Meetings

Date	Meeting	Comments
30/4/25	University Council Meeting	
2/5/25	Deputy Vice Chancellor Academic	
8/5/25	Kelly Brooks – DVCA Promotions & Engagement Manager w/ VPE	Discussion about promotion and launch of new Student Charter
13/5/25	Deputy Vice Chancellor Academic and Assessment 2030 Director w/ VPE	Discussion about how the Guild can participate in the Assessment 2030 process
14/5/25	Deputy Vice Chancellor International	Regular Meeting
15/5/25	Deputy Vice Chancellor Academic & Director of Accommodation and Community Services	Meeting to discuss housing concerns with safety, air-conditioning and conditions
15/5/25	Director of Accommodation and Community Services	Continuation of meeting above
15/5/25	Kim Gifkins – Secretariat Committee Services and Project Officer w/ Secretary, MD and Deputy Chair of Guild Council	Discussion about improving how members of Guild Council and committees access agendas and meeting papers.

Guild Meetings

Date	Meeting	Comments
11/4/25	Commercial Advisory Committee	First meeting of the new Commercial Advisory Committee to get out commercial portfolio on the path to sustainability
14/4/25	Managing Director	Weekly Meeting
14/4/25	Manager - Student Engagement	Weekly Meeting - Communications
15/4/25	Planning Meeting for Guild AGM	
15/4/25	Executive Committee Meeting	
17/4/25	Hadiya Naeemi w/ Secretary	New Guild Councillor Induction
17/4/25	Guild Council	
23/4/25	Tony Buti – WA Minister for Tertiary & International Education	Meeting alongside counterparts from other WA Guilds
28/4/25	Managing Director	Weekly Meeting
28/4/25	Manager - Student Engagement	Weekly Meeting - Communications
5/5/25	Managing Director	Weekly Meeting
5/5/25	Manager - Student Engagement	Weekly Meeting - Communications
7/5/25	Guild Annual General Meeting	
8/5/25	Executive Committee Meeting	

12/5/25	Managing Director	Weekly Meeting
12/5/25	Meeting with three students to discuss housing concerns	
12/5/25	Manager – Student Assist	
14/5/25	Kalgoorlie Branch President and Postgraduate Officer w/ VPA	Discussion about bringing migration sessions to the Kalgoorlie campus
14/5/25	Finance & Risk Committee	
14/5/25	Commercial Advisory Committee	
15/5/25	Coordinator of Make Renting Fair WA	Discussions around collaborating on housing campaign
15/5/25	PSC President and VPE	Discussion regarding progress and wins for Postgraduate students
15/5/25	Representation Board	

Other Meetings/Activities

Date	Meeting	Comments
11/4/25	Humanities Grill the Guild BBQ	
11/4/25	Speech at Pathway Migration Session	
11/4/25	BBQ at MENA World Cup Event	

Matters of Representation

Student Housing Concerns

I have met with several students over the past month regarding concerns with the safety of student accommodation on campus, particularly the older, pre-Exchange UniLodge properties. There is a report of an incident where a bike was stolen from accommodation from an assailant with an axe.

I've met with the Deputy Vice Chancellor Academic and the Director of Accommodation and Community Services to discuss this with the position to increase security (fencing, gates, cameras and lighting) to prevent anyone being able to access the doors of accommodation. There is no commitment from the university to do this at this stage, which is unfortunate. I will write to the DVCA with the aim to get a formal response regarding this and the issue regarding air conditioning in accommodation.

I have also met with Make Renting Fair WA and plans are now in development for a joint-branded survey and advocacy plan to roll out in the lead-up and during Semester Two. I have made it clear to Curtin that the Guild's advocacy on these issues will not stop and that is understood.

Student Charter Review

The Vice Chancellor initiated a review of the Student Charter, which was being led by the Deputy Vice Chancellor (Academic).

Initially, I was the only Guild representative set to be represented on the Working Group but, following engagement with the DVCA, was able to secure greater Guild representation (two Student Assist Officers as well as the VPE and VPSW) and an understanding that the university and Guild will work genuinely collaboratively, in the spirit of the Student Partnership Agreement, on this project.

The working group had formed a sub-group, which met several times. In the sub-group meeting it was decided that the Guild would work on the first draft of the new Student Charter and that it will be a charter that consists of student rights and responsibilities.

The Guild's draft, with some minor changes, will be going to the next meeting of the Academic Board and is seeking endorsement at this meeting.

The re-worked Student Charter, I believe, demonstrates a huge improvement to the student conduct apparatus at Curtin and was only possible thanks to the diligent and thoughtful feedback and initiative from the Guild reps and Student Assist. Through this process, the Guild has been able to secure:

- The removal of the Student Charter from Curtin's discipline processes and the end of Student Charter Breaches which will provide students with improved appeal abilities.
- The re-working of the Charter to being a document of rights and responsibilities.
 - The inclusion of new or expanded rights in the new Charter including:
 - The right to be represented by the Guild,
 - The right to timely, fair and constructive feedback,
 - The right to engage freely in academic discussion and critical thinking in all aspects of university life,
- The inclusion of support services in the document, including Guild support services and resources.

Disclosure, Divestment & Ethical Investment Agreement Working Group

Last month I reported that the Disclosure, Divestment & Ethical Investment Agreement Working Group met several times to discuss and work through the implementation of the MOU.

The Guild expressed that the existence of an exchange MOU between Curtin and Ben Gurion University runs counter to Curtin's values, and we are seeking the end of this agreement with Curtin.

I am buoyed that concern of this agreement has been taken up by Curtin and I am now awaiting written confirmation that this agreement is no longer in force.

Assessment 2030

The VPE and I recently met with the Deputy Vice Chancellor Academic and the Director of Assessment 2030 to discuss the rollout and how the Guild can contribute.

Assessment 2030 is a project coming out of the DVCA portfolio that aims to improve assessments in the context of AI existing. There is discussion around two types of assessment going forward, essentially assessment that is designed to not allow for AI and assessment that is designed to leverage or accept that students may use generative AI.

Curtin is bringing on assessment designers for each faculty to begin the process of re-designing assessments where required and the Guild is exploring ways for Faculty Reps to convene student reference groups to enable the student voice in this process.

Federal Election Enrol to Vote Drive & Campaign

The Guild's campaign for enrolling to vote (emails, social media and posters) led to over 300 students enrolling or updating their enrolment ahead of the 2025 Federal Election.

The Guild's Representation Board resolved to endorse the NUS's "My Future, Our Voice" campaign and the ACTU/Unions WA "Don't Risk Dutton" campaigns ahead of the election and we contributed to these efforts via our social media channels.

Guild Operations

Commercial Committee

The Committee has met twice in the last month with a third meeting scheduled next week. I would like to thank our MD Vernon for preparing several documents and reports for the consideration of the committee outlining the work that has been done and the direction that will be required for the Guild to ensure that our commercial portfolio enters sustainability. I envisage that we will be having some important discussions at Council regarding this in the near future.

Strategic Plan Development

The Executive, Managing Director, Chair and Deputy Chair of Guild Council and Consultant David Price are scheduled to have a strategic planning session on May 22, prior to this Guild Council meeting as a starting point for the development of our new Guild Strategic Plan as endorsed at the last meeting.

Spaces Proposal

I have been working with the Managing Director on a plan to see the spaces proposal endorsed at the last meeting come to fruition. We intend on meeting with a designer to discuss options during the semester break.

Guild AGM

Thank you to all the Reps who attended and promoted the AGM. I am happy to report that the meeting was quorate and all business was transacted which demonstrates a healthy environment for the Guild to operate within with the backing of the student body.



Vice President – Education

Representation Board Report

(11/04/2024 – 15/05/2025)

Benjamin Burgess (He/Him)

University / External Meetings:

Date	Meeting	Comments
05/05/25	Learning and Student Experience Committee	F2F
06/05/25	Courses Committee	Teams
08/05/25	Student Charter Rollout Meeting	Mixed
13/05/25	Assessment 2030 Meeting w/ DVCA	F2F

Guild Meetings/Events (Or Guild-Related Meetings):

Date	Meeting	Comments
11/04/25	SciEng REP x VPE Meeting	F2F
11/04/25	Commercial Advisory Committee	F2F
15/04/25	Exec Meeting (Club Approvals)	F2F
16/04/25	Health Science REP x VPE Meeting	F2F
17/04/25	FBL REP x VPE Meeting	F2F
17/04/25	Humanities REP x VPE Meeting	F2F
01/05/25	FBL REP x VPE Meeting	F2F
01/05/25	Humanities REP x VPE Meeting	F2F
06/05/25	Exec Meeting	F2F
07/05/25	Guild AGM	F2F
09/05/25	SciEng REP x VPE Meeting	F2F
14/05/25	Commercial Advisory Committee	F2F
15/05/25	FBL REP x VPE Meeting	F2F
15/05/25	Humanities REP x VPE Meeting	F2F
15/05/25	Representation Board	F2F

Further Notes:

In April there was no LSEC, Courses Committee or Academic Board, as such there are no notes on anything during the meeting.

LSEC Summary

Key discussions this month included concerns around the visibility and rollout of Curtin's new student support framework, which is currently embedded across faculties. While it's been promoted at Orientation, feedback suggests it gets lost in Oasis and isn't easily accessible during periods of high student stress. Opportunities were identified to link this more closely with the mental health framework. Updates were also shared on the rollout of correct Indigenous terminology, the embedding of English Language Proficiency across courses (moving away from standalone units), and changes to the way non-standard credit and concede English cases are reported—now shifting toward a "by exception" model due to low case volume but high admin load.

In terms of policy, ASPM is entering its next phase in Semester 2 to align with Assessment 2030, though many student concerns may not be reflected in this draft due to submission deadlines. The issue of academic workload remains a key theme, with further discussions around implementation reviews and measuring impact still underway. The Content Warning system was also reviewed, with feedback highlighting the need for more flexible search functionality and clearer differentiation in language use. Finally, it was noted that further assessment cases mostly relate to students not engaging with communication, raising questions about early intervention and clarity in policy application.

No Summary for Courses Committee as everything was previously covered in each of the representative's courses committees and through regular meetings and informal meetings I am across the board on the changes and things brought to this Courses Committee

Vice President – Activities

May – Guild Council Report (11/04/2025 – 15/05/2025)

Jacquie Bicanic (she/they)

University / External Meetings:

Date	Meeting	Comments
13/05/25	Talent for Tomorrow meeting	Met with events teams from Curtin with Jess to discuss Guild involvement with Talent for Tomorrow

Guild Meetings (Or Guild-Related Meetings):

Date	Meeting	Comments
11/04/25	Commercial Advisory Committee Meeting	
11/04/25	Humanities Grill the Guild	
15/04/25	VPA / Events Weekly Meeting	
15/04/25	Exec Meeting	
16/04/25	Inter-Faculty Scavenger Hunt	
17/04/25	Snack Cart Run	
17/04/25	Guild Council	
21/05/25	Public Holiday	
22/04/25	University Holiday	
23/04/25	Leave	
24/04/25	Leave	
25/04/25	Public Holiday	
28/05/25	Welfare Week	Campus Art Walking Tour + Breakfast
29/05/25	VPA x Clubs Meeting	
29/05/25	Welfare Week	Pop-Up Thrift Markets
30/04/25	VPA x Events Meeting	
30/04/25	Welfare Week	Stall Day + Pop-Up Thrift Markets
01/05/25	Welfare Week	Free Dark Hot Chocolate
01/05/25	FBL GTG	
02/05/25	Welfare Week	Women's Self Defence
06/05/25	Sick Leave	
07/05/25	VPA x Events Meeting	
07/05/25	AGM	

08/05/25	Collection from Officeworks	
08/05/25	Purchased Period Products	
08/05/25	Purchased snacks for stress less week	
09/05/25	ISC Movie Night	
13/05/25	VPA x Events Meeting	
13/05/25	Health Sciences GTG	
13/05/25	VPA x Clubs Meeting	
13/05/25	RedBull Meeting	
14/05/25	WASM Guild Meeting	WASM President & Post Grad rep, Dylan (President) and myself (VPA) had a teams meeting to discuss arranging ISMAP sessions for Kalgoorlie campus
14/05/25	Inflatable World Content	Discussed social media content
14/05/25	Engineering Interclubs Meeting	Went with Shelley from clubs support team and Cooper (Sci Eng rep)
14/05/25	Gals and Pals Party	Equity collectives
14/05/25	Commercial Advisory Committee Meeting	
14/05/25	Welfare Week Chat	Spoke to Razanne about Welfare Week
15/05/25	Reps Board	

Leave Taken:

18/04/25 – 28/04/25 (Easter Break) – Public Holidays / Leave / TOIL

06/05/25 – Sick Leave

Further Notes:

Respect At Uni Week	This is a Curtin initiative that the Guild was heavily involved with last year. This year we provided a BBQ again and Curtin was able to share some content around the subject. As this is a Curtin event the Guild is not heavily involved with the planning or delivery of the event.
Inter Faculty Scavenger Hunt	This event was delivered for the first time. There was a high level of engagement with 7 teams competing. There was some constructive feedback that we will take on board for the next time we run this event (e.g. we needed more little puzzles) but all in all it was a great event!

Welfare Week	<p>This was another new event that we have not run before. Razanne our VPSW came up with the idea and we expanded on the Pop-Up Thrift Markets and included a Campus Art Walking Tour with breakfast, Free STI Testing, Free Dark Hot Chocolate give away and a Women's Self Defence class run with the Women's Officer. As this was the first time running the event there was some teething issues that we have reviewed but all in all was a wonderful event, and we were able to raise over \$1,100 for Zonta House.</p>
Annual General Meeting	<p>The AGM was a success, we hit quorum just after 12pm and were able to get started. I had two student queries, the first I asked the student to email me their query so I could follow up for them, but I have not heard from them. I tried to find them after the AGM concluded to get their student ID/student email, but they had already left the Tavern. Unfortunately, until the student reaches out I can not action their query.</p> <p>The second query was about clubs policy updates. I have emailed the student and provided an update (I outlined the issues and advised clubs are working on fixing these discontinuities). No further follow up required.</p>
Inflatable World	<p>EOS1 is on Friday 23rd May (day after Guild Council). Be sure to come along and have a bounce! There's going to be giant inflatable obstacle course, climbing wall, ring toss, axe throwing and an inflatable photo booth, food trucks and free fairy floss.</p> <p>The Cool Down at the Tav will have live DJs, more inflatable games and some wicked drink specials.</p> <p>Hope to see you all there 😊</p>

Stress Less	<p>We're in full prep mode for Stress Less Week(s). I can confirm we're bringing back the very popular self-care cart snack carts, as well as delivering RedBull carts, noodle carts, stationary, fidgets, catering, breakfast carts, BBQs and Brinner!</p> <p>We will be hitting up the library, engineering pavilion and other study hot spots over the study break and first week of exams.</p> <p>Best of luck for everyone's final assessments and exams!</p>
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University / External Meetings:

Date	Meeting	Comments
28/04	Meeting with Safer Communities	Hamish

Guild Meetings (Or Guild-Related Meetings):

Date	Meeting	Comments
04/04	Accessibility x VPSW weekly catch-up	
08/04	Executive Meeting	
08/04	Queer Officer x VPSW weekly catch-up	
09/04	Womens Officer x VPSW weekly catch-up	
10/04	Representation Board Meeting #4	
11/04	Accessibility x VPSW weekly catch-up	
11/04	Humanities BBQ	
15/04	Executive Meeting	
16/04	Womens Officer x VPSW weekly catch-up	
16/04	Circle 8 and Recycling Hub catch-up	
17/04	Guild Council Board Meeting #4	
22/04	Executive Meeting	
22/04	Queer Officer x VPSW weekly catch-up	
23/04	Womens Officer x VPSW weekly catch-up	
25/04	Accessibility x VPSW weekly catch-up	
29/04	Queer Officer x VPSW weekly catch-up	
30/04	Womens Officer x VPSW weekly catch-up	
02/04	Accessibility x VPSW weekly catch-up	
03/04	Executive Meeting	
07/04	Guild AGM	
08/04	Executive Meeting	

Leave Taken:

None taken

Further Notes:

Welfare week was from the 28th of April to the 2nd of May

Guild Meetings (Or Guild-Related Meetings):

Date	Meeting	Comments
10/04	Representation Board Meeting #4	
15/04	Guild AGM Planning Meeting	
15/04	Executive Meeting	
17/04	Guild Council Induction	Hadiya Naeemi Induction
17/04	Guild Council Board Meeting #4	
22/04	Executive Meeting	
28/04	AGM Preparations Meeting	
28/04	Quarter 1 2025 Financial Review	With Karen Rennie
05/05	AGM Test	
06/04	Guild Executive Meeting	
07/05	Annual General Meeting	
14/05	Finance and Risk Committee Meeting	
14/05	Commercial Advisory Committee #2	
15/05	Meeting with University Secretariat	with Kim, Dylan, Vernon & Mitch
15/05	Representation Board Meeting #5	

Leave Taken:

05/05/2025 – Sick leave

Further Notes:

Ongoing Secretary Duties:

Continued general operations of the Secretary role, including:

- Processing reimbursements and payment requests.
- Reviewing and approving budgets and timesheet submissions.
- Providing support with governance matters including agenda prep, minute review, and action tracking.
- Payroll and assisting with payroll-related queries

Attendance Tracking:

Keeping an attendance log for Guild Council and Representation Board meetings

Conflict of Interest Register:

Maintained and regularly updated the Conflict of Interest Register to ensure transparency across Council and committee members.

Policy Documentation:

- Progressed with compiling a Guild policy book, which consolidates motions passed by the Representation Board, to support institutional knowledge and smoother handovers for future representatives.

- Uploaded the Guild Executive 2024 and 2025 minutes to the website for transparency

Guild Constitution/Regulation Review:

Began the process of reviewing the Regs to introduce a new equity role

AGM:

Was a success!!

Reached quorum of 100 quite quickly and had a very efficient and productive meeting overall. Thank you to all who attended.

CONFIDENTIALITY

- ☒ OPEN
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GUILD COUNCIL – 17/05/25

SAFETY REPORT

Submitted: Vernon Thompson (Managing Director)
Moved:
Seconded:

Preamble:

The Guild to discuss and note the Safety Report and determine any actions arising.

Motion:

That the Guild Council **notes** the Safety Report.

Safety Performance:

- Safety inspections conducted on time (as % of planned inspections): 100% for April.
- Workers' compensation claims (as hours of paid compensation over the past 12 months):
2,183.25 Hours for April

Incidents and Hazards to note:

New items of concern from the Workplace Inspections:

- *Nil*

Other items reported during the month:

- *Nil*

Ongoing items:

- *B104 (GC – Central and Kitchen), cracking in the wall is now appearing in the upper level directly above the location of the lower-level. This has reported to Curtin. – Ongoing*
- *B104 (GC – Central and Kitchen), the render on the chemical storage room walls is bubbling and/or coming loose. This has been reported to Curtin. – Ongoing*
- *B104 (GC – Central and Kitchen), health inspector noted that if the refurbishment of the building next year doesn't go ahead the fridge floors need to be resealed – Updated to Closed*
- *B104 (GC – Central and Kitchen), downstairs freezer door requires internal glow in the dark sticker / push release or similar. Currently when the door closes the light goes out and cannot identify exactly where the exit door is – Ongoing*
- *B106D (The Retreat), use of space and storage. Planning is underway to consolidate storage and improve ergonomics. – Ongoing*
- *B106G (GMart), storeroom upgrades, intention is to increase width to provide additional storage. – Ongoing*

- *B106F (Guild Admin), air conditioning temperature fluctuations are continuing (an ongoing issue within the building), Curtin has advised that the reason is due to multiple heating pipes failing and leaking underground but that the cooling system is working fine. – Ongoing*
- *B104 room 113 (Meeting Room @ Central), there was some wall / roof damage and insect presence within the space, unsure whether an infestation or a structural issue. Reported to Curtin. Determined there were fallen timber slates, the previous adhesive was removed and then glued and fix back onto wall. – Updated to Closed*
- *Guild Kitchens, potential hazard reported, there is an open blade on Glad wrap / baking paper boxes (i.e. the ripping / cutting tool on the box). Baking paper boxes were previously plastic, this only changes at the end of last year. After touching based with suppliers, it is thought that potentially suppliers have been required to change due to the plastic ban. This item is currently being investigated - Ongoing*
- *B104 (GC – Central and Commercial Kitchen), kitchen needs a dust down for food safety requirements. –Ongoing*

Guild injuries, near misses or hazards reported:

- *Nil*

Ongoing items:

- *B104 (GC – Central and Kitchen) functions fridge, two staff members were putting crates in the fridge, this was done by one individual walking forwards and the other walking backwards. The staff member that was walking backwards did not see a metal railing and tripped. This incident is still under investigation. Different options are being trialled in location to determine a workable solution, and acquiring a new purpose-built ramp to replace current – Ongoing*

General Safety Update for the Month:

The Guild Health and Safety Committee will meet on 21 May 2025