

# Pasar Malam 2025

## Stallholder Terms & Conditions: Market Vendors (non-food)

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### 1. Booking & Payment Deadlines

Curtin Student Guild reserves the right to offer your stall space to other parties if payment is not received by the due date specified on the invoice.

### 2. Cancellation Policy

Curtin Student Guild will provide full refunds for any stall cancelled up to ten business days prior to the event date. Stalls cancelled less than ten business days prior to the event date will not be refunded, and must be paid in full. Pasar Malam goes ahead rain or shine, except in case of emergency, security or safety threat, extreme weather, government directive, or other extenuating circumstance. A decision to cancel the event will be at the determination of Curtin Student Guild, or at the instruction of Curtin University, or as required under government directive, legislation, or law. In the event Pasar Malam is cancelled, stallholders will be notified directly via email and will be refunded their full stall fee. No other compensation (financial or otherwise) will be provided to stallholders in the case of event cancellation.

### 3. Health and Safety

All stalls must comply with health and safety standards. Risk assessments must be provided if so deemed by the event organisers. Please clearly disclose all intended activities, set-up/infrastructure, layout, equipment/items, and giveaways for your stall within your application form, to allow us to assess your application accurately. Stallholders are responsible for providing their own hand sanitiser which should be made easily accessible to patrons. Regular cleaning / disinfecting should be conducted for any high touch equipment (for example: counter tops, service areas, EFTPOS machines).

### 4. Food & Beverage Giveaways

Strictly no food or beverages are permitted for sale or distribution by market vendors at the event.

### 5. Electrical Equipment & Access to Power

Strictly no power is available for non-food market vendors at this event, and stallholders are not permitted to bring generators. Stall lighting will be supplied at the site.

### 6. Stallholder Responsibilities

Stallholders agree to abide by all Curtin University and Curtin Student Guild bylaws, statutes, & codes of conduct.

### 7. Equipment

Curtin Student Guild provides use of a single table only and basic fluorescent stall lighting, located under a pre-installed marquee and/or existing building eaves. It is the responsibility of the stall owner to arrange any other requirements needed for the stall (i.e. noticeboards, chairs, etc.) & to disclose all items within their application form. Any equipment provided to you by the Guild at the event should be given proper care at all times. Should equipment go missing or become damaged in any way, you will be invoiced at full retail cost.

### 8. Bump In / Bump Out

Stallholders attempting to enter or exit the event outside the designated set-up and departure windows will be denied and no refund will be given.

### 9. Stall Placement

Stall locations are allocated at the sole discretion of the Curtin Student Guild, and specific locations cannot be selected by stallholders. Stall placement is made in consideration of numerous extensive logistical factors in respect to the event as a whole.

### 10. Approvals

Limited stall spaces are available within this category at this event. The Curtin Student Guild, as the event organiser, has the sole right to approve or deny stallholder applications, and will do so in consideration of which stalls are deemed to add the best overall value to the event, in keeping with the event theme. Submission of this application does not constitute the Curtin Student Guild's acceptance of the application. Successful applications will be confirmed in writing by the Curtin Student Guild.

### 11. Liability

Stallholders must, at their own expense, effect and maintain for the duration of the event, a policy of Public Liability Insurance covering all loss, damage or injury to person or property (including death) caused by the stallholder or its employees or agents, and the amounts of all claims, damages, costs and expenses which may be paid, suffered or incurred by the Curtin Student Guild and Curtin University as aforesaid in respect to any loss, damage or injury (including death) in the minimum sum of ten million dollars (\$10 000 000). I acknowledge and agree that The Curtin Student Guild and Curtin University will not be held liable or responsible in any manner whatsoever for any loss of damage (including but not

limited to personal injury, consequential loss or any other form of indirect loss of damage) that I may incur or sustain in connection with or arising out of my participating at this event, at Curtin University premises.

**Acknowledgement and acceptance of terms and conditions**

I confirm that I have read, understood and agree to the terms and conditions outlined above, and that I am authorised to enter into such an agreement of behalf of the business or organisation applying to attend the event.

Signature: \_\_\_\_\_ Name: \_\_\_\_\_

Name of Stall: \_\_\_\_\_ Date: \_\_\_\_\_