

CURTIN UNIVERSITY OF TECHNOLOGY
STUDENT SERVICES AND AMENITIES FEE RULES

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CURTIN UNIVERSITY OF TECHNOLOGY

STUDENT SERVICES AND AMENITIES FEE RULES

These Rules are made by the Council of the University under the powers conferred on it by section 10 of *Statute No. 27 – Student Services and Amenities Fee* and in accordance with section 34(3) of the *Curtin University of Technology Act 1966*.

Part 1 - Preliminary

1.1 Short title

This is the *Student Services and Amenities Fee Rules*.

1.2 Commencement

These Rules take effect when they are promulgated in accordance with section 4 of Statute No. 3 – Rules.

Note: section 4 of *Statute No. 3 – Rules* relevantly states -

‘A Rule is promulgated by posting a copy of it on the notice board located outside the main entrance to the Administration block at the University at Bentley ...’.

1.3 Objects

These Rules are intended –

- (a) to regulate, and provide for the regulation of, student services and amenities fees; and
- (b) to carry out and give effect to Statute 27.

1.4 Terms used

In these Rules –

Academic Registrar means the officer performing the role of Academic Registrar;

Act means the *Curtin University of Technology Act 1966*;

SSAF means student services and amenities fee as defined in Statute 27;

Note: Statute 27 defines student ‘student services and amenities fee’ to mean a fee payable by an enrolled student to support the provision to enrolled students of amenities and services that are not of an academic nature.

Statute 27 means ‘*Statute No. 27 – Student Services and Amenities Fee*’; and

student means an enrolled student as defined in section 4(1) of the Act.

1.5 Revocation

Rule No. 1 Made Pursuant to Statute 26 – Fees and Charges: Amenities and Services Fee is revoked.

Part 2 - Application of Fees and Charges Rules

2.1 Fees and Charges Rules to apply

Subject to relevant State and Commonwealth laws, the *Fees and Charges Rules* made under *Statute 26 – Fees and Charges* apply to the SSAF.

Notes:

1. Among the relevant State and Commonwealth laws that apply to the SSAF are –
 - (a) the *Curtin University of Technology Act 1966* (WA), sections 45 and 46;
 - (b) the *Higher Education Support Act 2003* (Cth), sections 19-37 and 19-38; and
 - (c) *Administration Guidelines* made under the *Higher Education Support Act 2003* (Cth).
2. The Fees and Charges Rules made under *Statute 26 – Fees and Charges* deal with -
 - (a) setting and publishing fees ;
 - (b) charging fees;
 - (c) collecting fees;
 - (d) penalties for non payment or late payment;
 - (e) refunding fees; and
 - (f) review of decisions.

Part 3 - Membership of the Student Guild

3.1 Election not to be a member of the Student Guild

- (1) A student who elects, in accordance with section 44 (7) of the Act, not to be a member of the Student Guild -
 - (a) must do so in writing, by completing the form prescribed by the Academic Registrar for the purpose; and
 - (b) must give the completed form to the Academic Registrar.
- (2) The University is to provide the Student Guild with information on the number of students who have elected not to be members of the Student Guild in each year or period for which a SSAF has been imposed.

3.2 Resignation of membership of the Student Guild

- (1) A student who elects, in accordance with section 44(7) of the Act, to resign from membership of the Student Guild –
 - (a) must do so in writing, by completing the form prescribed by the Academic Registrar for that purpose;
 - (b) must give the completed form to the President of the Student Guild; and
 - (c) must give a copy of the completed form to the Academic Registrar.
- (2) The Academic Registrar must consult with the President of the Student Guild before prescribing the form referred to in rule 3.2(1)(a).
- (3) Within 14 days of receiving a completed form under rule 3.2(1)(b), the President of the Student Guild must give a copy of that form to the Academic Registrar.

REVISION HISTORY

Revision Ref. No.	Approved/ Amended/ Rescinded	Date	Committee/Board	Resolution Number	Document Reference
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