

COVID 19 – club communication no.1 – 12 March 2020

We understand that many of you are concerned about the COVID-19 virus and want to know how your club should respond and what the Guild is doing.

The Guild is following the recommendations of the Federal and State Government health authorities and we are aligning our response with that of Curtin University.

There have been **no cases** reported of COVID-19 at any WA Curtin campus and we are maintaining all of our activities and services at this time.

The Guild will continue to monitor the situation and keep you informed of any change to our operations, what it will mean and how we will support you.

Right now there are some things to consider:

- Face to face meetings are still ok but it is recommended that you look at alternative methods of communication if social distancing practices are implemented at Curtin (i.e. FaceTime, Facebook messenger, Skype)
- Review your event plans and do not make non-refundable bookings or financial commitments to high expenditure events in case the University or Government cancels large gatherings.
- Please continue to access support from the Guild Clubs team as you normally would. If restrictions on face to face meetings are adopted at Curtin our team will provide alternatives such as phone and email support. We will keep you up-to-date with any changes.
- Follow and share information from reliable sources.

Club BBQs

- Always follow safe food handling practices in accordance with the prescribed club Food Safety Training (this can be accessed [HERE](#) if you need a refresher or are yet to complete this)
- Club volunteers are not to be involved with delivery of a club BBQ if they are feeling unwell and/or are displaying any cold/flu related symptoms, or have come into contact with anyone diagnosed or awaiting diagnosis for the virus
- Food to be kept covered at all times
- Gloves to be worn
- Change gloves regularly
- Use tongs to handle all food items
- Use sanitiser (and also make available to patrons)
- Adhere to BBQ guidelines (attached) and risk assessment (attached) at all times

Good hygiene

Practising good hygiene is the best defence against most viruses. You should:

- Wash your hands frequently with soap and water, before and after eating, and after going to the toilet and dry them thoroughly
- Cough and sneeze into your elbow or use a tissue and cover your mouth when you cough or sneeze
- Dispose of used tissues immediately
- Use alcohol-based hand sanitiser if you cannot wash your hands with soap and water

Club HQ and kitchen areas

- Wash your hands before eating
- Wash cups, plates or utensils thoroughly
- Change and wash tea-towels and hand towels regularly
- Be considerate of others; leave the area tidy and wipe down surfaces
- Clean shelves in refrigerator if spills occur
- Wipe up spills on floor immediately.
- Wipe down equipment used

Below are links to accurate information about COVID-19

- Information on the Guild website is [here](#)
- Information from Curtin University can be found [here](#)
- Information about the virus, how it is spread, symptoms and recommendations about personal hygiene from the Australian Government can be found [here](#)
- Informative WHO video [here](#)
- WA Health Department information can be found [here](#)
- If you are considering travelling overseas you can find information [here](#)
- Find WHO myth busters [here](#)
- WA Government COVID-19 information is [here](#)

Guild COVID-19 Enquiries

If you have any questions for the Guild in relation to COVID-19 please email curtinstudentguild@gmail.com