

# CURTIN STUDENT GUILD

*Ngaala kaaditj Wadjuck Nyungar moort, kura wer yeye, keyen kaadak nidja boodja.*

*Curtin Student Guild acknowledges the Wadjuk people of the Noongar nation as the Traditional Custodians of this land on which Curtin University stands. We pay our respects to their elder's past, present and emerging.*



## *Your Vice President – Education Report*

*Hameed Mohammad*

### **GUILD MEETINGS**

| <b>Date</b>     | <b>Meetings</b>   | <b>Comments</b>  |
|-----------------|---|--|
| <b>17/10/22</b> | a) Meeting with CAS<br>b) Study Perth & ISWA Meeting  | Roni & I attended a meeting with CAS staff to recruit a First Nations officer for our Guild<br><br>Working with ISC President Ashok & Study Perth    |
| <b>19/09/22</b> | a) First Nations Officer Position   | Upcoming VP-E to organise a yarning circle in CAS building   |
| <b>20/10/22</b> | a) Representation Board   | Monthly Reps Board meeting   |
| <b>24/10/22</b> | a) Digital team & ISC<br>b) Meeting with ISC President<br>c) Meeting with ISC Science & Engineering Rep                     | ISC Diwali Video<br><br>Fortnight catch-up with Ashok  |
| <b>25/10/22</b> | a) Meeting with Curtin Global Team<br>b) FBL Student Engagement<br>c) Meeting with PSC President<br>d) Meeting with FBL Rep | One Curtin Global Leadership Summit<br><br>Upcoming event in the stadium<br><br>Fortnight catch-up with Mitch<br><br>Fortnight catch-up with Jasmyne |

|                 |  |  |
|-----------------|--|--|
| <b>26/10/22</b> | <ul style="list-style-type: none"> <li>a) Higher Education Meeting</li> <li>b) One Curtin Global Leadership Panel</li> </ul>   | <p>Higher Ed updates.</p> <p>Attended the global leadership panel with Josh, Jasmyne, Mitchy &amp; Taz (ISC VP).</p>   |
| <b>27/10/22</b> | <ul style="list-style-type: none"> <li>a) Commercial Operations</li> <li>b) Meeting with HREC</li> </ul>   | <p>Met commercial operations team</p> <p>Mitch is the HREC official member.</p>  |
| <b>28/10/22</b> | <ul style="list-style-type: none"> <li>a) Academic Board Pre-briefing meeting</li> <li>b) Excellence in Teaching Awards</li> <li>c) Meeting with Humanities Rep</li> </ul> | <p>Meeting with Mitch, Ashok, and Roni.</p> <p>Staff teaching awards</p> <p>Fortnight catch up with Roni</p>   |
| <b>01/11/22</b> | <ul style="list-style-type: none"> <li>a) LITEC Reframing Consultation</li> <li>b) FBL HDR Hub Issues</li> </ul>   | <p>Met LITEC team with Dylan &amp; February</p> <p>HDR students to contact Mitch</p>   |
| <b>02/11/22</b> | <ul style="list-style-type: none"> <li>a) Higher Education Meeting</li> <li>b) Meeting with Study Perth &amp; ISC President</li> <li>c) Executive Committee</li> </ul>     | <p>Higher Ed updates.</p> <p>Collaboration with Study Perth &amp; ISC to assist international students</p> <p>Monthly Exec meeting</p>                             |
| <b>04/11/22</b> | <ul style="list-style-type: none"> <li>a) ISC Team</li> </ul>  | <p>Pasar Malam Video</p>   |
| <b>08/11/22</b> | <ul style="list-style-type: none"> <li>a) Meeting with QUEER Officer</li> <li>b) Pasar Malam Volunteer Briefing</li> <li>c) Food Drops for students</li> </ul>             | <p>Fortnight catch up with Cassidy</p> <p>Pasar Malam briefing for volunteers</p> <p>VP Activities Feb, ISC President Ashok and I did food drops for students.</p> |
| <b>09/11/22</b> | <ul style="list-style-type: none"> <li>a) Meeting with CISWA</li> <li>b) Meeting with Health Sciences Representative</li> </ul>  | <p>Support services for international students in Western Australia</p> <p>Fortnight catch up with Amber</p>   |
| <b>11/11/22</b> | <ul style="list-style-type: none"> <li>a) Pasar Malam</li> </ul>   | <p>Pre-briefing meeting with ISC President &amp; team</p>  |
| <b>14/11/22</b> | <ul style="list-style-type: none"> <li>a) Meeting with PSC President</li> <li>b) SaP Roundtable</li> <li>c) Meeting with CAPA VP &amp; PSC President</li> </ul>            | <p>Fortnight catch up with Mitch</p> <p>Panel Presenters Briefing Session</p> <p>Upcoming CAPA ACM</p>   |

**A big thank you to all Guild Representatives, ISC, PSC, and Equity officers for your enormous effort to make the students' experience better!!**



One Curtin Global Leadership Panel



Excellence in Teaching Awards





Food Drops



Student Perth CEO & Team

# **BUSINESS & LAW REPORT – November 2022**

*Jasmyne Tweed*

With it being exam season, most of the student issues I have been dealing with involve final assessments. Mainly UCs are not responding to emails or exam instructions, being different to what was told in class and on BB announcements in comparison to what was written on the task sheet.

## **Student Disciplinary Panel – Overview**

Total Cases: 24

For the end of November and beginning of December, there will be a big influx of cases coming through that I will continue to be a part of. Once those panels have passed, Ryan will be taking over.

## **Student x Academic Mentor Programme**

I was invited to sit on an advisory panel on a new initiative the University may be starting that involves students from different faculties advising UCs/Tutors on the ways the quality of teaching and engagement could be improved. I have secured the incoming rep a position on this panel, and I am in talks about the incoming Sci/Eng rep receiving a position as well.

## **Parking Campaign**

The petition has reached 5,400 signatures. I spoke to some students who live in St Cats and Twin Dolphin and let them know about the toys for tickets drive that will be happening for the month of November.

## **Meeting Log**

| <b>Date</b> | <b>Meeting</b>  |
|-------------|---|
| 21/10/22    | Centralised SDP   |
| 25/10/22    | Catch up with VPE   |
| 26/10/22    | One Curtin Panel  |
| 27/10/22    | Centralised SDP   |
| 28/10/22    | Catch up with Student Engagement Team                     |
|             | Excellence in Teaching Awards                             |
| 4/11/22     | Centralised SDP   |
| 7/11/22     | Attended Academic Calendar meeting with Dylan (President) |
| 8/11/22     | Faculty Courses Committee                                 |
| 11/11/22    | Centralised SDP   |
|             | Catch up with Student Engagement                          |
|             | Psama Malam   |

## **Wrapping Up**

The incoming Rep has been attending meetings with me, and a formal handover date is set in place.

**TLDR;**

This month has been primarily focused on handing over and ensuring that all student issues have been finalised. There is still some serious academic misconduct cases that will flow over into December.

## Guild 2022 Key Performance Indicator Final Review

Representative: Jasmyne Tweed, Business and Law Representative

Date: 11/11/2022 Date for KPI Final Review

Completion: November Representation Board

| Key Performance Indicator   | Status            | Comment   |
|---|-------------------|---|
| <p>1. Be adequately prepared for all meetings.</p> <p>1.1 I will submit all agenda items in a timely manner and of high quality.</p> <p>1.2. Read and approve all necessary items.</p>  | <b>COMPLETED</b>  | I attended all my meetings fully prepared. I submitted all agenda items on time.  |
| <p>2. Engagement with students.</p> <p>2.1. Aim to post weekly on the Facebook page.</p> <p>2.2. Attend FBL/Club/Guild social events when possible.</p>   | <b>COMPLETED</b>  | <p>I ensured there was new content being posted to the Facebook page, and interacted with the posts that were shared to the page.</p> <p>I was very engaged with FBL/Guild events on campus and made sure to attend Club events. As a result, I made some great connections with FBL Clubs.</p>                               |
| <p>3. Run a minimum of one event for FBL students each semester.</p> <p>3.1. assist with other Guild events when possible.</p>  | <b>COMPLETED</b>  | In semester 1, I hosted a BBQ and a Quiz night, in collaboration with the FBL Students Engagement Team.   |
| <p>4. Build a relationship between the Guild and Law School.</p> <p>4.1. Represent the Guild at a Law school event.</p> <p>4.2. Aim to secure Guild Representation in semester 2 orientation.</p> <p>4.3. Aim to meet with CSLS and Law school staff and establish how the Guild can better support law student</p> | <b>INCOMPLETE</b> | <p>I was in contact with the Law school and the CSLS throughout the year due to student issues. However, I did not make a strong ongoing connection with the Law School.</p> <p>The Law school only have a semester 1 orientation, so I have been in contact with the CSLS about having the oncoming Rep attend for 2023.</p> |
| <p>5. Endeavour to respond to all emails within 48 hours.</p> <p>5.1. prioritise emails from students.</p>  | <b>COMPLETED</b>  | I always responded to all emails, especially from students, in a timely manner.   |
| <p>6. Represent and advocate for all FBL students to the best of my ability</p>   | <b>COMPLETED</b>  | I always represented and advocated for FBKL students. I asked to be invited to different panels that I thought needed the FBL Student perspective.  |



## SCIENCE AND ENGINEERING – REPRESENTATION BOARD REPORT #11

---

*For the Representation Board held on Thursday the 17th of November 2022, A.D.*

---

### SUMMARY OF MEETINGS

---

| Meeting   | Date     | Type of Meeting | Comments   |
|---|----------|-----------------|--|
| Faculty Diversity, Equity and Inclusion Committee | 20/10/22 | University      | Really interesting discussion around the faculties work in supporting female staff members. The fact that there's more 'Mark's than women in the executive was also noted.     |
| SAE Guild Rep x Dean Learning and Teaching        | 27/10/22 | University      | Discussion around the use of PC labs for both teaching and study. Need for changes with the self-certification process as it creates a massive workload for staff.             |
| Guild Council                                     | 27/10/22 | Guild           | Was late, oops. :/   |
| Selection Panel for Head of School (MLS)          | 28/10/22 | University      | Confidential. The faculty is in the process of recruiting a new Head of School for MLS (Molecular and Life Sciences). This is an ongoing process.                              |
| Learning and Teaching Council Meeting             | 02/11/22 | University      | Gave an end-of-year report focused on what I had done with the role. Focus on the results of student emails, and the overall lack of student feedback I have gotten this year. |

### ROUTINE MEETINGS

---

Student Discipline Panel. There has been nothing of particular note to come out of these.

### OTHER EVENTS

---

Grill the Guild. This was decently successful in that we gave away all the food. I think the practice of letting people have seconds is something that we should do moving forwards as it encourages students to hang around and offers the chance of further interactions.

### FINAL NOTES

---

This report was submitted Tuesday 8<sup>th</sup> of November. If you have any questions, please send them to me prior to December 1<sup>st</sup>. There has been nothing of particular note to happen in my portfolio in the past month.



## Science and Engineering KPI End-of-Year Review

| KPI  | Status   | Comments  |
|--|----------|---|
| Be proactive in working with Guild reps, students and staff on projects, in particular the cultural changes project from last year.  | Complete | <p>I have worked with Chris Rawson to engage students in decision making processes were possible. For example, the B-ENG renewal has involved a lot of student feedback workshops in the last few months.</p> <p>An EECMS student club has finally gotten Guild approval which is a big step in the cultural changes project.</p>   |
| Maintain a 3-day response time to student emails (excl. weekends, public holidays, and leave).   | Complete | <p>Marking as complete as I doubt I'll have many more student emails. Slower follow-up response time due to slow staff response times.</p>  |
| <p>Work towards a united faculty where students identify as 'Science and Engineering' students, rather than as one or the other.</p> <p>Improve communication between Science clubs and Engineering clubs (ideally have collaborative events between clubs).</p> | Complete | <p>Had a SAE Club Event in first semester that had much better attendance than expected.</p> <p>Science clubs are still very isolated, due to the structure of their degree and the lack of interactions outside their majors. Engineering clubs have been very open to working with them though, so progress has definitely been made.</p>                                   |
| Improve or maintain student engagement via the Faculty of Science and Engineering Facebook group.  | Complete | <p>Had a meme competition in the FB page with a giveaway, but not a lot of people engaged in the competition directly.</p> <p>Quite a number of students have been reporting posts to me (for people offering \$\$ or assignment work), this shows that students are interacting with the page.</p> <p>Clubs are doing a good job of using the space to advertise events.</p> |
| Ensure students are adequately and appropriately represented in relevant committees within the Faculty.  | Complete | <p>I have attended as many of the higher-level committees as possible and have worked to find relevant student reps for other areas, incl. an engineering student on engineering board.</p>   |
| Communicate regularly with Faculty Executive (PVC, Head of Schools, etc.).   | Complete | <p>I have monthly meetings with Dean L&amp;T. I also have meetings when necessary with staff in the faculty. Larger board meetings are also a great space for voicing concerns.</p>   |

|   |                 |  |
|---|-----------------|--|
| <p>Improve student - club relations/engagement (encourage students to attend club events, promote club events through official channels).</p>   | <p>Complete</p> | <p>Have participated in discussions with Club executives around what can be done, both from my end and theirs. Discussion also with staff about promoting club events in lectures. (Lecture-bashing)</p>   |
| <p>Work on improving the atmosphere at University by encouraging students to spend more time on campus.<br/>Or in the case of a lockdown, find ways to engage better with students online.</p>  | <p>Complete</p> | <p>The atmosphere in chemistry has shown improvement. A lot of students are engaging with each other in the common room. Overall appears to be quite busy in the Eng Pav at all times as well, so students are definitely on campus.</p>   |
| <p>Work to maintain a high quality of education for students both in-person and online.<br/>Ensure that unit complaints are handled quickly and to a student's satisfaction.<br/>Raise concerns with executive staff around existing procedures that don't work for students.</p> | <p>Complete</p> | <p>I have been working with the university and escalating where needed to give students a positive learning experience. A major problem I've found is the "one" student complaint, where a student feels specifically slighted by something that works for a majority of other students. In these situations, it's impossible to accommodate that one student.</p> <p>An adaption from student-staff discussions in Geology has been a pet project to branch out and include more disciplines. This is still ongoing process, but it's showing improvements in student-staff interactions.</p> |

# HUMANTIES – REPRESENTATION BOARD REPORT

Veronika Gobba

## COVERAGE

14/10/22 – 10/11/22

### Meetings/Events Summary

| Date     | Meeting/Event                                       | Comments   |
|----------|---|--|
| 19/10/22 | Meet with VPE to discuss First Nations Officer role |  |
| 17/10/22 | Sci Eng Grill the Guild                             |  |
| 17/10/22 | Meeting with CAS & VPE                              |  |
| 19/10/22 | The Lab Open Day                                    |  |
| 21/10/22 | Students as Partners Introduction Teams meeting     |  |
| 21/10/22 | Oktoberfest   | So Fun   |
| 27/10/22 | Meet & Eats with DVCA                               | Great focus group, DVCA mainly wanted feedback on eVALUate. I have asked SAP if in the future we can send equity and faculty reps randomly in place of Mitch & myself to these meetings. |
| 27/10/22 | Humanities LSEC Meeting                             |  |
| 27/10/22 | Guild Council                                       |  |
| 28/10/22 | Academic Board                                      |  |
| 28/10/22 | Guild Excellence in Teaching Awards                 | Wonderful event. Needed more music and grandiosity in my opinion.  |
| 7/11/22  | LSEC (On behalf of ISC President)                   |  |
| 09/11/22 | Meeting with SOE Student Council                    | The council seems to be on board and preparing to become a Guild club.   |
| 10/11/22 | Students as Partners Meeting                        |  |

## KPI Review



Increase the level of engagement between the Faculty of Humanities Rep and Humanities-aligned clubs.



Attend three events ran by Humanities -aligned clubs per semester.



Reply to emails within three days (not including public holidays and leave).



To the best of my ability, ensure the quality of education does not decline in the Faculty of Humanities.



Run a campaign to increase awareness about the importance of jobs in Humanities in regards to sustainability and environmentalism.



Host an event which demonstrates to students a link between sustainability and jobs.

## Final Notes

I have been helping come up with ideas for TikToks to promote Guild events with the VPA and filming them. This Month Feb and I have filmed promos for Oktoberfest, The Lab, The Parking Campaign and Pasar Malam. Some of this content has been posted by Guild and other content has been posted on Feb's TikTok—with much success. I think it would be great to see other reps get more involved with video content because it is a really good way to get info out to students and connect the students to the reps and the Guild.

Overall, it has not been a very busy month for me, and with final assignments and exams I found that I could not do 9 hours of work every single week, however, all emails and important meetings were attended to. I have recently been focusing on preparing for a handover with the incoming faculty rep and getting ready to move into the role of VPE.



## Student Assist – Representation Board report – November 2022

Case statistics for Student Assist is as follows:

|                                | Aug | Sept | Oct |
|--------------------------------|-----|------|-----|
| Academic sessions              | 270 | 133  | 163 |
| Financial Counselling sessions | 51  | 43   | 36  |
| LifeHacks                      | 103 | 81   | 57  |

Academic sessions in the month of October were mainly focused on Academic Misconduct and complaints. Financial Sessions were mostly in relation to issues with tuition fee payment.

### Welfare

Student Assist provided emergency relief to 1 student in the form of Student Assist Grant.

Out of these students:

- 0 were international students (0 postgraduates and 0 undergraduates)
- 1 were domestic students (0 postgraduates and 1 undergraduates)

8 Loan Laptops were loaned out.

### Other

Student Assist was in Singapore from 7 till 12 November to support students on the Singapore campus with their academic misconduct allegations.

### TL;DR

Note "Other" section.



## ISC President Report Representation Board November 2022

### Guild and University Meetings (From 13/10 to 10/11)

| <b>Date</b> | <b>Meeting</b>   | <b>Comments</b>   |
|-------------|--|---|
| 14/10       | Pasar Malam Invitation to VIP's  | We are sending an invitation to VIP for Pasar Malam.  |
| 17/10       | StudyPerth & ISWA event discussion with VP-E                               | Discussion with VP-E regarding the collaboration of ISC with StudyPerth events and how ISC can reach ISWA.  |
| 20/10       | Representation Board Meeting   | Monthly meeting.  |
| 28/10       | Academic Board Meeting   | Monthly meeting with other board members.   |
| 1/11        | Pasar Malam Discussion with ISC Secretary                                  | Making spreadsheets to be sent out to other ISC members to fill out their time availability for Pasar Malam volunteering.   |
| 2/11        | a) StudyPerth x Curtin Student Guild<br><br>b) International Working Group | <p>Discussion with StudyPerth official about their future collaboration with Curtin Student Guild.</p> <p>How Curtin can assist new international students to transits from their home country to Curtin and other discussions reading the trends of enrolment post-Covid-19.</p> |

|      |                                |  |
|------|--------------------------------|--|
| 8/11 | Pasar Malam Volunteer Briefing | The events team discussed their plan for Pasar Malam volunteering.     |
| 9/11 | GPC Meeting                    | Monthly meetings with other board members and did meeting evaluations. |

### **StudyPerth Meeting**

Met StudyPerth officials and discussed all possible ways for Curtin Student Guild and StudyPerth collaborations.



StudyPerth, Novemebr 2022.

### **Upcoming Events**

Pasar Malam community event to be held on **11 November from 5 pm to 10 pm.**



PSC President's Report

SUBMISSION DATE: 9/11/2022

FOR MEETING DATE: 17/11/2022

NAME: Mitch Craig

POSITION: Acting PSC President

**GUILD MEETINGS/EVENTS**

| Date     | Meeting                       | Comments   |
|----------|-------------------------------|--|
| 14/10/22 | Fortnightly Catchup w/ Hameed | Updated on current PSC happenings.   |
| 17/10/22 | Sci-Eng Grill the Guild       | Sausages are delicious   |
| 20/10/22 | Reps Board                    |  |
| 25/10/22 | Fortnightly Catchup w/ Hameed | Updated on current PSC happenings.   |
| 26/10/22 | Monster Giveaway w/Feb        | Was ok, low turnout/they got there way earlier than it was supposed to start, but I got lots of free monster and we gave away a bunch. |
| 26/10/22 | Brinner                       | Pancakes are delicious   |
| 28/10/22 | Excellence in Teaching Awards | Was enjoyable  |

**UNIVERSITY MEETINGS**

| Date     | Meeting             | Comments  |
|----------|---------------------|---|
| 25/10/22 | Academic Calendar   | Was good, Academic Registrar/ADVCA and Chair, Academic Board open to suggestions on how to improve the calendar/things to pilot in 2023 ahead of 2024 major review. Are looking into common free time utilization/compliance.   |
| 26/10/22 | Curtin Global Panel | Interesting event, sharing student perspective on what a global university is/should be.  |
| 27/10/22 | DVCA Meet & Eats    | Attended with Veronika. Heard some interesting stories and perspectives from students.  |
| 28/10/22 | Academic Board      | Found out more deets on cyber attack, apparently security devices worked and were the cause of people not getting through (they drop packets to prevent total system crash). Dylan was ill/online so I presented his report. RAP was raised & discussed by staff members. Evaluate criticized for being terrible. Brought up need for evaluate equiv for HDR students. Big spicy discussion on Academic Calendar. Had it noted that the Guild doesn't approve the Calendar w/out 2 <sup>nd</sup> TFW (Minutes not yet |



|          |                               |   |
|----------|-------------------------------|---|
|          |                               | available to confirm). Was very confrontational, did not enjoy but was necessary.   |
| 31/10/22 | Sci-Eng R&D Committee         | Pretty standard   |
| 1/11/22  | Human Research & Ethics       | Confidential  |
| 2/11/22  | University Research Committee | Stipend increases coming for HDR students. Presented initial takeaways from PSC HDR survey. ARC coming to Perth end of November, having lots of meetings and doing some presentations @ Curtin & ECU  |
| 7/11/22  | LSEC                          | Was pretty short, last meeting of year. Focus on 2023 planning/objectives. Looking at celebrating/sharing good teaching practices & possibly Guild has the opportunity to tell the committee how awesome it is/what we offer for students, opportunity to also showcase some club initiatives/achievements next year. |

### **PROJECTS/General**

- HDR Survey went out, sitting at 74 responses as at 9/11/22. Will prepare a report collating this data for submission to Research Committee next year. ADVCR keen to work with us on future survey versions and have GRS analyse the data (this will be de-identified data).
- Mentoring program plan being formed, will be meeting with DoRs to sort this out.
- Am meeting with AWS/DTS between report submission and Reps board to go through R Drive issues.
- Was unable to get a Quorate October PSC meeting despite attempting to do so, this was due to people having a lot of assessments/ the approach of exam time.
- More Academic Calendar meeting to come.
- Running for University Council Postgrad seat. Should know the outcome by meeting day.
- Thanks for all those who have helped/supported me through my transition into the role.

### **KPIs**

- A lot of these were completed by Hameed.
- I've been to all my meetings.
- Some of these aren't done.
- Most of them are done or in progress.
- I've done some extra things that aren't in the KPIs.
- Only been in the role 2 months/had a copy of the KPIs for 6 weeks.
- Looking forward to doing this role the full year in 2023.

### **tl;dr**

Lots of meetings. Made a stink about Academic Calendar, hopefully more progress to come. Getting the hang of this I think.

Bring on 2023!

## Women's Officer Report - Representation Board

17/10/2022

| Type                | Date     | Name             | Comments   |
|---------------------|----------|------------------|------------|
| University Meetings | 13/09/22 |                  |            |
| Guild Meetings      | 1/10/22  | Guild + Fed MP   |            |
|                     | 20/09/22 | Reps Board       |            |
| Student Meetings    |          | Student Concerns | Continued. |

### Projects

| Project Name             | Updates   | Comments  |
|--------------------------|---|---|
| Discord Server           | <ul style="list-style-type: none"> <li>• 38 Members</li> <li>• No engagement</li> </ul>                         | -1 Recommends next WO to delete it or attempt to fix it.                  |
| Facebook Group           | <ul style="list-style-type: none"> <li>• 1304 Follows</li> <li>• 1.2 likes</li> <li>• Mid engagement</li> </ul> | Around 1200 at the beginning of year so we gained about 100 new followers |
| Instagram Page           | <ul style="list-style-type: none"> <li>• 752 Followers</li> <li>• High engagement</li> </ul>                    | Started around 500 at the beginning of the year. So massive improvement   |
| Equity Space             | <ul style="list-style-type: none"> <li>• A lot of use.</li> </ul>   |   |
| Respectful Relationships | <ul style="list-style-type: none"> <li>• Review Completed</li> </ul>  | - Done  |
| Grant                    | <ul style="list-style-type: none"> <li>• For period products.</li> </ul>  | - Trying my best to finish before my term ends                            |

### Events

| Event | Date/Time | Location | Activity | Attendance | Comments |
|-------|-----------|----------|----------|------------|----------|
|       |           |          |          |            |          |

### TL; DR

Last Reps Board! Exciting times. I have been very ill so I haven't been able to commit as much this month as I wanted. We have done well this year with social media, Women's department has gained a presence and street cred (: .Overall, everything is going quiet and steady.

Thank you everyone for working with me throughout this whole year.

**Salwa Kilzi**

**Women's Officer 2022**

Submitted 11/10/2022

Guild 2022 Key Performance Indicator End of Year Review Matrix

Representative: Salwa Kilzi

Date: 11/11/2022

This document is to be attached and provided to the reviewed representative.

| <b>Key Performance Indicator</b>   | <b>Status</b> | <b>Comments</b>   |
|--|---------------|---|
| 1. Promote   | Completed     | Promotion through social media is going well and through events hosted as well as making it an important factor mentioned in meetings for example RNA, Women's Department has had great feedback from all students this year. |
| 2. Maintain and grow the Curtin Women's Community                                    | Completed     | Women's collective is running well, social media following has increased, events with a good turnout have occurred, the Women's equity space has had a complete makeover.   |
| 3. Aim to make students aware of the services that can support them                  | Completed     | Information has been passed via social media and posters in Women's Equity space.   |
| 4. Maintain a strong relationship with the women's departments of close universities | Completed     | Interactions have been made via social media and through the NUS.   |
| 5. Supporting the guild with   | Completed     | The Respectful relationship module has been edited! So that project is done.  |

# Accessibility Department

Representation Board Report: 14<sup>th</sup> October – 10<sup>th</sup> November 2022



## University Meetings

| Date  | Meeting                       | Notes            |
|-------|-------------------------------|------------------|
| 14/10 | SoE Student complaint meeting | See below        |
| 20/10 | RNA SteerCo                   | Cancelled        |
| 26/10 | DVCA Planning Day Part 2      | Unable to attend |
| 07/11 | DIBC Selection Panel          | See below        |
|       |                               |                  |

## Guild/Student Meetings

| Date  | Meeting         | Notes     |
|-------|-----------------|-----------|
| 26/10 | Student meeting |           |
| 02/11 | VP-E Catchup    | Cancelled |
| 03/11 | Student meeting |           |
|       |                 |           |

## Additional Information

### SoE Student Complaint Meeting

I met with Dr Val Morey and a unit coordinator to discuss a formal complaint I lodged on behalf of a student regarding an inappropriate and ableist in-class activity. It was decided that the activity goals and presentation needed to be clarified and that trigger warnings and support resources needed to be proactively provided to students. I provided my contact info and offered my own time and resources in assisting with the reviews of the activity (and any others) going forward.

### DIBC Selection Panel

For the four staff positions that were to be filled on the DIBC by this selection panel, there were a total of 35 applicants. Unfortunately, there were certain equity groups that were underrepresented or not represented at all in the expressions of interest, however the DIBC constitution allows for an additional two university members to be appointed directly to fill any gaps in representation.

My goal on this selection panel was to ensure a variety of candidates with intersectional lived experience and relevant expertise within the equity and inclusion space were shortlisted. I felt that equity students (and therefore the Guilds) priorities, values, and interests were listened to and prioritised by the selection panel. We were able to narrow down the pool to 7 very strong candidates whose experience and expertise will provide valuable contributions to the DIBC.

The next step is for the selection panel to investigate these shortlisted candidates further to determine the final four to be appointed to the DIBC. There may or may not be another meeting of the selection panel before the official establishment of the DIBC – we will see.



## Other Stuff Happening

- There has been an ongoing issue with items from the Accessibility Department Equity Room going missing. So far items taken have been;
  - Ursie, the Accessibility Department Mascot – Found in the Cabin almost 2 weeks after going missing
  - Ursie's Shirt – At least 3 times, leading to my having to sew the current one onto him
  - Beanbags – There were initially 3 of them, but only one has been recovered
  - Weighted blanket – Was found in the Cabin a week after going missing
  - Ordinary blanket – Was lost and found with the weighted blanket

Many of these items have been purchased for the AD with my own funds that I have not been, and will not be, reimbursed for. Users of the AD space enjoy using these items for self-regulating while on campus, and absolutely notice when they go missing. When they do go missing, I receive messages from worried students about the items, and it is extremely frustrating that I must come in and waste my time and energy searching for them.

If you enjoy these items, you can enjoy them in the AD space. **Do not remove items from the AD space without the permission of the Accessibility Officer.**

- I have been asked to speak at the DAIP Launch at the end of November about the impact that access and inclusion has on student experiences at Curtin. I'm really looking forward to having the DAIP finally launched.

## Ongoing Projects

- Students/Staff with Disability Procedures Review
- CAP De-Medicalisation
- Student Wellbeing Advisory Board
- ACROD Parking Review
- DAIP 2022-2030 – Finalising November 30<sup>th</sup> 2022
- Chemistry Laboratory Accessibility
- CSMP/CSG Stability
- B316 Consultation
- DIBC Selection Panel

## Events

**None planned at present**

**TL;DR** – SoE issues are pretty much resolved from my end, the DIBC selection panel went much more smoothly than I expected, and the DAIP is finally going to be launched on the 30<sup>th</sup> of November! Items have been going missing from the AD space - **Do not remove items from the AD space without the permission of the Accessibility Officer.**

## Glossary:

- **AAS:** AccessAbility Services – the university body that organises and coordinates CAPs
- **ADCET:** Australian Disability Clearinghouse on Education and Training. ADCET’s mission is to contribute to the improvement of the educational experiences and to the successful outcomes for students with disability in post-secondary education.
- **CAP:** Curtin Access Plan. A personalised document entitling students to reasonable adjustments to their studies enabling equitable access to education for those with specific access requirements.
- **CCs:** Closed Captions
- **CSG:** Curtin Social Group – A social group run during common free time on Wednesdays for Autistic and ADHD students who are involved in the CSMP.
- **CSMP:** Curtin Specialist Mentoring Program. This program allows Autistic students to engage in a weekly social group (CSG), as well as access to an Honours or Postgraduate Psychology student as a mentor. The mentor is there to help their Autistic mentee to navigate University and develop skills in self-advocacy, confidence, and other areas.
- **DAIP:** Disability Access and Inclusion Plan. The University plan regarding disability, equity, and accessibility improvements to the Uni. This is sent to the Department of Communities as a legal requirement as an educational institution that receives public funding. It is renewed every 3 years, but the 2020 review was delayed due to COVID.
- **DIBC:** Diversity Inclusion and Belonging Committee
- **DVC-A:** Deputy Vice Chancellor – Academic.
- **ISU:** Integrity and Standards Unit – the body concerned with Academic Integrity at Curtin.
- **LITEC:** Learning Innovation and Teaching Excellence Centre. The University body that oversees teaching and provides ongoing education for teaching staff. Is also involved in digital modules for students (eg; respectful relationships, Curtin challenge)
- **NSSS:** National Student Safety Survey. An annual survey conducted by the Social Research Centre in collaboration with Universities Australia. Aims to discover SASH rates at universities across the country.
- **NUS:** National Union of Students
- **RNA SteerCo:** Respect Now Always Steering Committee. The University committee tasked with reducing the incidence of sexual assault and sexual harassment at Curtin (including via digital means).
- **SASH:** Sexual assault and sexual harassment.
- **SARN:** Student Accessibility Representative Network. Currently involves Accessibility reps from Curtin, UWA, Murdoch, and ECU.
- **SCT:** Safer Communities Team. Curtin’s security and support team.
- **SoE:** School of Education
- **TOIL:** Time Off In Lieu. Overtime hours logged earlier in the year that are being progressively used as required.
- **UDWG:** Universal Design Working Group. The University committee tasked with improving disability access across Curtin.
- **VP-E:** Vice President – Education

Guild 2022 Key Performance Indicator End of Year Review Matrix

Representative: **Rey Nairn, Accessibility Officer**

Date: 09/11/2022

|  | Key Performance Indicator   | Status  | Comments   |
|--|---|---|--|
|  | (Number of the KPI & KPI Title)   | Completed (KPI has been met and no further work is required)<br>Ongoing (KPI is continuing but is being actively practiced.) Pending (KPI has not been completed and is not under progress)<br>Incompleted (KPI is no longer applicable/was not completed for set task) | Insert any comments on the KPI for updates, to ensure that you can reach your KPI objectives by the end of your term.    |
|  | <b>Meetings</b>   | <b>Completed</b>  |  |
|  | I will prepare for meetings in advance and take accurate notes during meetings wherever possible.   | Completed   | Has been done so far and will continue to the end of the term  |
|  | I will follow-up on items discussed during meetings with the relevant parties.  | Completed   | Has been done so far and will continue to the end of the term  |
|  | I will be proactive in organising meetings when it is relevant.   | Completed   | Has been done so far and will continue to the end of the term  |
|  | <b>Events</b>   | <b>Completed</b>  |  |
|  | I will look out for opportunities to promote intersectionality by collaborating on events with other representatives/external organisations where possible. | Completed   | I have been promoting other equity department events in the AD space, and contributed to the NUS AccessCon 2022 planning |
|  | <b>Campaigns</b>  | <b>Completed</b>  |  |

|  |  |           |  |
|--|--|-----------|--|
|  | I will run a campaign aimed at improving the experience of disabled students at Curtin               | Completed | Contributed to the wider Guild Parking campaign via advocacy for improved ACROD parking  |
|  | Social Media   | Completed |  |
|  | I will post to Accessibility Department social media accounts.                                       | Completed | Posting was not as regular as I would've liked, but it was posted to.  |
|  | I will promote Guild initiatives and other Equity Department content where relevant to my portfolio. | Completed | I have promoted other equity department content by posting it to the AD stories and Discord server.  |
|  | I will promote education about disabilities and the acceptance of disabled people.                   | Completed | Work on this KPI was more extensive in direct discussions with staff and students rather than via social media   |
|  | I will launch and maintain the Accessibility Department Discord server.                              | Completed | Server was launched in February 2022 and is still being maintained   |
|  | Accessibility Collective   | Completed |  |
|  | I will encourage student participation in the Accessibility Collective                               | Completed |  |
|  | General  | Completed |  |
|  | I will maintain contact with relevant parties  | Completed | Has been done so far and will continue to the end of the term  |
|  | I will maintain the AD as an accessible and functional space   | Completed | Improvement of the space is ongoing, but maintenance has been complicated by misuse of the space. As of now is considered completed and will continue to the end of the term |



|  |  |             |  |
|--|--|-------------|--|
|  | I will respond to all emails within 48 hours, giving myself appropriate time to research and give the best possible response | Incompleted | The time limit proved to be impractical with my disability. However, I have adhered to giving myself appropriate time to research and give the best quality responses. |
|--|--|-------------|--|

### **Nothing unique about uni wage deals to come. Campus Morning Mail**

*Round eight of enterprise bargaining is underway at universities across the country – it may be the last of its kind.*

What's in and out in the government's new industrial relations legislation is changing fast but there's a fair bet that what passes parliament could have a major impact on universities.

This could happen if managements or unions, want one agreement to cover institutions, with "common interests," say, similar markets and missions, resources and regions. If a majority of staff in each uni involved agreed, union and management reps could do deals that applied to all in the set, perhaps by reaching terms at one institution and then asking the Fair Work Commission to have it introduced at others.

This might work out alright, say for managements at similar regional unis, but not so much in big cities where old and rich institutions could afford wages and conditions that newer, smaller institutions would hate to have imposed.

It would surely give unions an opportunity to set a top standard for wages and conditions, which could be extended to other unis. Such thinking was around last week when opponents of a wage offer at Southern Cross U argued it was less than Western Sydney U new pay agreement.

### **Applications open for the Microcredentials Pilot in Higher Education**

Applications are open for Round 1 of the Microcredentials Pilot in Higher Education. The pilot will assist higher education providers to design and deliver microcredentials in fields of national priority.

Table A providers are eligible to apply for funding under Round 1 to design and deliver microcredentials in partnership with industry.

Applications close at 11:59pm (AEST) on 13 January 2023.

Under the Microcredentials Pilot in Higher Education, the Government will be piloting the design and delivery of microcredentials which meet specific criteria and are sourced from a higher education award as defined in the *Tertiary Education Quality Standards Agency Act 2011*.

The Australian Government has provided \$18.5 million for the Microcredentials Pilot in Higher Education.

Under Round 1 of the pilot, Table A higher education providers will be able to apply for a share of \$2 million in funding to design microcredentials in partnership with industry. Table A higher education providers will also be able to apply for \$2 million in funding to deliver the microcredentials that they have designed in Round 1.

Round 2 will provide \$14.5 million to Table A, Table B and Table C and non-university higher education providers to support the delivery of microcredentials, including the microcredentials developed as part of Round 1.

A total funding of \$16.5 million will be provided from 2023-24 to 2025-26 to deliver microcredentials to up to 4,000 students.

Round 1 is only open to Table A providers. Round 2 will be open to all providers. Universities Australia welcomes the launch of the government's pilot program to support the development of microcredentials and those who wish to study them.

The government's pilot program will support universities to work with industry in developing microcredentials in areas of skill needs, while also extending FEE-HELP to selected courses

In the lead up to the Jobs and Skills Summit Universities Australia called for income-contingent loans to cover microcredentials.

<https://www.education.gov.au/microcredentials-pilot-higher-education>

<https://www.universitiesaustralia.edu.au/media-item/support-for-microcredentials/>

## **Universities call for foreign students to study for defence jobs**

Australian universities want Defence internships and work opportunities that are currently only available to Australian citizens to be offered to more than 100,000 international students a year from the nation's closest strategic partners.

In a submission to the government's defence strategic review, Universities Australia said opening Defence work experience and employment to AUKUS, Five Eyes and Quad nations' candidates could provide a "critical mass" of new Defence personnel.

It told the review, chaired by former defence minister Stephen Smith and former chief of the Defence Force Sir Angus Campbell, that universities were "uniquely positioned" to help Defence meet its workforce challenges.

Universities, which have been heavily reliant on Chinese students to fund their operations, called for the government to consider expanding university places in Defence-relevant courses, and increase the number of students sponsored by the department.

The submission urged a dramatic increase of the Defence work experience program from 170 placements a year to "help Defence build a pipeline of interested students with an understanding of Defence culture as well as formative professional experience in their chosen occupation".

Opening the Australian-only internships to students from "allied" nations would expand the number of potential applicants each year by about 107,000, the submission said, including more than 91,000 from Quad partner India.

The potential pool would also include 6300 students from Quad nation Japan, 2800 US and 3700 British students from the AUKUS and Five Eyes allies, and 3000 from Five Eyes partner Canada.

"Universities educate over 400,000 international students annually. About a quarter of these students come from Australia's key strategic allies and Five Eyes partner countries," the submission said.

Defence has pledged, with bipartisan backing, to expand its ADF and civilian workforce by at least 18,500 personnel over the next two decades to meet growing strategic threats. But the number of workers required with Defence-relevant skills is far higher, given the need to expand Australia's sovereign defence industry to build nuclear submarines, sub-hunting frigates, and sophisticated new missiles and drones.

Expanding Defence sponsorship of university places, which require students to agree to serve for a period in the ADF, "could open greater recruitment pathways for Defence by attracting students with a wider range of further education interests than are currently offered".

Australia's eight most research-intensive universities also provided a submission to the review, urging talented students and university researchers to be paired to work with industry partners in an area of defence need.

### **We can help with defence say Go8 unis in review submission**

The Group of Eight universities have asked the federal government to back a new plan that will bring universities closer to the defence industry and the defence forces in an effort to boost Australian capability.

In its submission to the government's defence strategic review, the Go8 says more "connectivity" is crucial.

It recommends that a pilot be started along the lines of the successful French CIFRE program, which uses talented students and university researchers who work with an industry partner in an area of defence need.

It aims to produce a fully researched solution for industry and also train students to be ready to work in an area of skills need.

"A small Australian pilot, leveraging existing connections between our leading research universities and defence industry could be run at a modest cost split. If effective, the program could be scaled up," the submission says.

The Go8, which represents Australia's eight most research-intensive universities, says its members are ready to make a major contribution to defence preparedness.

"The enormous defence-related research capacity in our universities has not really begun to be applied at scale in accelerating the discovery and fielding of new capability for our volunteer Australian Defence Force operators," the submission says.

It urges close co-operation between universities, the defence industry and government to accelerate basic research and translation into applications, followed by prototyping and scaling up to manufacture, to build Australia's sovereign capability and the capabilities of allies in AUKUS, the Five Eyes and the Quad.

The submission also asks the government to consider partnering with the Go8 on new models for defence research, such as the Advanced Strategic Research Agency proposed by Anthony Albanese in a policy statement before the 2022 election. "It (ASRA) will be a premier avenue for linking Australian industry (including SMEs) and universities with our AUKUS partners," Mr Albanese said then.

The submission also notes the defence capacity that Go8 universities already possess including the University of NSW's Defence Research Institute, the University of Adelaide's Defence Science Institute, and many other research capabilities including aerospace, autonomous systems, cybersecurity, hypersonics, artificial intelligence, photonics and sensing, quantum, radar and signal processing.

## Sustainability QS World Rankings

Out of the 700 universities included in the ranking, 33 are from Australia with 12 in the top 100.

\* showcase how universities are taking action to tackle the world's greatest Environmental, Social and Governance (ESG) challenges, and

\* demonstrate how universities are using their expertise and social position to drive sustainable development forward.

<https://campusmorningmail.com.au/news/australia-stands-tall-in-new-sustainability-ranking/>

## International students are returning to Australia, but they are mostly going to more prestigious universities

<https://theconversation.com/international-students-are-returning-to-australia-but-they-are-mostly-going-to-more-prestigious-universities-193391>

Before COVID, there were about 580,000 international students living in Australia

In October 2022, international student numbers in Australia had grown back to about 370,000. There are still more than 72,000 international student visa holders outside Australia. About half these are Chinese international students, who are still subject to travel restrictions in their home country.

Visas for students from China and India, two of Australia's biggest markets, have returned almost to previous levels. Applications from other countries are growing, too.

The most prestigious (the so-called "[Group of Eight](#)" universities) account for more than half of the revenue universities receive from international students.

## With no big money in the budget unis pin their hopes on the accord

In its first budget the Albanese Labor government has given universities exactly what it promised, but withheld major investment into higher education pending an independent review of the sector that is expected to be announced before the end of the year.

At a cost of \$486 million over the next four years, the budget delivers the 20,000 new university places which Education Minister Jason Clare has already announced will increase the number of graduates in skill shortage areas.

The only major unexpected item affecting universities was the end of the 10 per cent tuition fee discount for paying upfront instead of taking a HECS loan. This will save \$144m over four years, a major offset against the cost of the new student places.

The budget sets aside \$2.7m over this financial year and next to fund a major independent review of higher education "by a panel of eminent Australians" to deliver Labor's promised accord with universities.



The scale of the review suggests it will last well into next year, meaning that universities will probably have to wait at least a year from now before the Albanese government makes any major commitments to higher education.

University representative groups are now focused on the review, and the subsequent accord, to deliver more for the sector.

### **Universities Australia calls for a united front on new deal with government**

“If we speak in a unified and coordinated way, individual voices will not drown us out,” says UA chief, Catriona Jackson.

The **Universities Accord** negotiation, which starts next month is the first opportunity since the Bradley Review of 2008 for universities “to work with government to shape our future.” “We have in front of us a clean slate,” **Ms Jackson** will tell the **Australian Council of Deans of Science this morning**.

### **Ms Jackson also sets out what appear UA’s preferred ground for Accord discussions.**

- \* funding for **university research and development**
- \* **visa changes** to allow more international students to work in Australia after graduating
- \* “a funding model that ensures Australia can adapt to growing and changing education and skills needs”
- \* **an end to the previous government’s Job Ready Graduates fee model**, “equity and accessibility are hallmarks of Australia’s university system. These values should be reflected in the way that we fund higher education.”

## Guild 2022 Key Performance Indicator Final Review

Representative: Jasmyne Tweed, Chair of the Representation Board

Date for the Final Review: 17/11/22

Completion: November Representation Board

| Key Performance Indicator   | Status     | Comment  |
|---|------------|--|
| 1. Attend 80% of meetings I am invited to.  | COMPLETED  | I attend a lot of meetings and it was a lot of fun.  |
| 2. Endeavour to respond to all emails within 48hrs of receiving   | COMPLETED  | My response time is faster than 48hrs. I still prioritised certain email responses by I answered them all ASAP.  |
| 3. Be well prepared for all meetings I attend.<br>3.1. Submitting any necessary documents before the deadline.<br>3.2. Reading agenda and reports for the meeting.                        | COMPLETED  | I ensured that I was well prepared for the meetings I attended. Even in times where I would only received the agenda a few hours before attending I tried to cover the content as much as I could. |
| 4. When possible, complete my Guild related work in the Guild Office.<br>4.1. Updating my calendar weekly to show when I will be in the office.   | COMPLETED  | I was always in the office. Especially as I had another OB position and studied full time on campus.   |
| 5. Contribute to the making of the agenda for the Representation board.<br>5.1. Learning how to make the agenda and store it on Mfiles.<br>5.2. Distribute the agenda in a timely manner. | COMPLETED  | I always made the agenda and tried my best to distribute the agenda in a timely matter whenever it was possible.   |
| 6. Participate in at least one on-campus event each semester as the Wellbeing Officer.<br>6.1. Participate in events that are related to mental, emotional, and physical wellbeing        | COMPLETED  | I attended wellbeing breakfasts, brinner and food drops. I also helped promote some of the Guilds wellbeing services to the Faculty of Business and Law.   |
| 7. Advocate for improving the approach to teaching and  | INCOMPLETE | Within the role I struggled to complete this KPI on a systematic level. I did  |

|   |         |  |
|---|---------|--|
| learning to reduce stress, anxiety, and depression.                 |         | participate on panels and working groups to better improve the delivery of content.                  |
| 8. I endeavour to make the Student ID uploadable to mobile devices. | ONGOING | The University has this as a part of the new digital plan but will not be completed for a few years. |