

## **MINUTES**

Meeting open 10.06am

1. Acknowledgement of the Traditional Owners  
*“The Curtin Student Guild would like to pay our respect to the Aboriginal and Torres Strait Islander members of our community by acknowledging the traditional owners of the land on which the Bentley Campus is located, the Wadjuk people of the Nyungar Nation; and on our Kalgoorlie Campus, the Wongutha people of the North-Eastern Goldfields. We acknowledge and respect their continuing culture and the contribution they make to the life of this university, city and this region.”*
2. Attendance
  - 2.1. Members Present; Jesse Naylor Zambrano; Dylan Botica; Jason Kim; Cassidy Pemberton; Clare Metcalf; Isabel Mountain; Dax Jagoe (10.20am); Michael Farrell (online); Fang-Yu (Cherry) Chen; Shaniqua Cutinha; Bridge Truell
  - 2.2. Others Present; Ben Adams; Andrew Cameron; Maryanne Shaddick (minute secretary)
  - 2.3. Apologies and Leave of Absence; Lucy Rohl, Madison Ainsworth, Ali Rose Bolton
  - 2.4. Absent; Cristian Moreno; David Jorritsma; Chris MacFarlane;
3. Disclosure of any potential or perceived Conflicts of Interest.  
None
4. Minutes of the Previous Meeting:
  - 4.1. Previous Meeting Minutes:

### **ResolvedRB#20 -2021**

Motion: That the Representation Board approves the minutes of the previous meeting, held on 20/05/2021, as a true and accurate record of the proceedings.

Moved: Jason Kim

Seconded: Cassidy Pemberton

Carried

5. Matters Arising from the Minutes  
None

6. Items Not for Discussion –  
None

7. Reports

- 7.1. President – Submitted. Update. Jesse Naylor Zambrano updated the committee that the contract for the administration support position fell through as the preferred candidate accepted a different job. Jesse discussed the responsibilities of the role outlining it would be assisting with admin work, communications and research. Clare Metcalf asked about the status of the First Nations representative's remuneration. Jesse said that she was looking at payment for all equity representatives.
  - 7.1.1. KPI Review. There were no questions.
- 7.2. Vice President – Education. Submitted. There were no questions.
  - 7.2.1. KPI Review. No questions.
- 7.3. Faculty of Business and Law Representative. Submitted. Jesse Naylor Zambrano asked about the survey for semester 2. Dylan Botica said he had identified the top three areas of concern from students. Jesse said that this work could tie in with Bridge Truell's work on the Unit Outline Review. Dylan reported that the Club Presidents Group Chat had not had a good take up.
  - 7.3.1. KPI Review
  - 7.3.2. Student Consultative Committee Report. There were no questions.
- 7.4. Faculty of Science and Engineering Representative. Submitted. Jesse asked for more information about the reference to closed captioning on learning materials. Jason said that the university was moving away from echo 360 and would roll out this capability with new systems.
  - 7.4.1. KPI Review. There was a query about the networking event and whether it could be held. Jason Kim said that the faculty already had networking events and that he would prefer to focus on social events. It was noted that perhaps the KPI could to better reflect intent.
- 7.5. Faculty of Health Sciences Representative – Submitted. No questions
  - 7.5.1. KPI Review
- 7.6. Faculty of Humanities Representative – Submitted. No questions.
  - 7.6.1. KPI Review
- 7.7. Student Assist – Submitted. Andrew updated the committee about academic misconduct cases. There was discussion about recent contract cheating cases including students who had graduated The university was pursuing annulments and encouraging students to resist the units as soon as possible. Fang-Yu (Cherry) Chen asked about assessment extensions. Offshore students were struggling, as they did not know how to fill out the extension forms.
- 7.8. International Students Committee President – Not Submitted. No questions
- 7.9. Postgraduate Students Committee President – Submitted. Clare Metcalf requested a summary of the points raised in the meeting with the Minister for Education and Training Sue Ellery.
  - 7.9.1. KPI Review. Clare Metcalf asked about a meeting with Dr Coombes. They raised concerns about how the retirement of Dr Combes would impact the Queer community. Dax Jagoe reported on the meeting. Bridge Truell said that Dr Coombes would be involved in her

replacement and experience in Transgender health would be important.

- 7.10. Queer Officer – Submitted. There was discussion about a meeting with the Faculty of Science and Engineering in relation to Queer friendly materials.
  - 7.10.1. KPI Review. No questions.
- 7.11. Women’s Officer – Submitted. No questions.
  - 7.11.1. KPI Review.
- 7.12. First Nations Officer – Vacant. No questions
- 7.13. Accessibility Officer – Submitted. Shaniqua Cutinha asked about ACROD parking noting the bays were in the expensive blue zones. The committee was advised that the issue of ACROD bays would be looked at as part of the parking campaign.
  - 7.13.1. KPI Review. No questions
- 7.14. Higher Education Developments – Submitted. No questions.
- 7.15. Chair of the Representation Board. Dylan Botica noted that he had checked in with ordinary representatives to see if they had any pressing issues and created a chat for the parking campaign. No questions.
  - 7.15.1. KPI Review. No questions

**Resolved RB 21-21**

Motion: That the Representation Board notes the reports.

Amendment : That the Representation Board notes and reports and KPI review

Moved Dylan Botica

Seconded Dax Jagoe

Carried

8. Items for Discussion and Resolution

8.1. Traditional Place Names

Motion: That the Representation Board recommends the Curtin Student Guild adopt the practice of including Traditional Place names in our postal address and in the postal address of mail that is sent by the Guild.

Jesse Naylor Zambrano said it would be a good idea to check with Ingrid Cumming and questioned how it would impact the Guild’s commercial services. There was discussion about whether this was the responsibility of the Representation Board and whether it should be a recommendation to Guild Council. Dylan Botica said this was an equity motion. Clare Metcalf said it was a recommendation and anticipated the Chair of Representation Board would follow up.

**Resolved RB 22-21**

Moved: Clare Metcalf

Seconded: Bridge Truell

Carried

9. General Business

There was discussion about the function of the committee in relation to its representation of Curtin students. Shaniqua Cutinha said the committee was here to represent all students regardless of whether they voted. Clare Metcalf said committee members represented students on the basis of the policies they were elected on. Jason Kim spoke about the Guild's Code of Conduct.

There was discussion about whether the health centre could be named after Dr Fiona Coombes.

Michael Farrell spoke about a case of a Humanities student who was having difficulties getting an extension.

Shaniqua requested information about Guild communications with regard to Reconciliation Week.

There was feedback from committee members about the implementation of collectives

Meeting closed 11.01am

#### 10. Next Meeting

The next ordinary meeting of the Representation Board is Thursday, 22 July at 10am to be held at Council Chambers. Documents and motions are to be submitted no later than 4:30pm on Thursday the 15<sup>th</sup> of July to [secretary@guild.curtin.edu.au](mailto:secretary@guild.curtin.edu.au)