



C U P S A
A DEPARTMENT OF CURTIN STUDENT GUILD

ACADEMIC RESOURCE GRANT

Application Form

Semester 2 2015

The Curtin University Postgraduate Student Association (CUPSA) allocates money in the form of Academic Resource Grants (ARG) to eligible postgraduate students. The intent of the CUPSA grants is to provide partial support to students in financial need—they should not be relied upon as an ongoing means of support. The maximum value of the grant is AUD 200 per successful applicant. Priority will be given to eligible postgrads who have never been in receipt of CUPSA grants.

CONTENTS

Essential requirements	3
Personal Details.....	3
Eligibility Details.....	4
Personal Statement in support of your application	5
Financial Details.....	5
Use of CUPSA grants	7
Statutory Declaration.....	8
Acknowledgement of the conditions of ARG Grant	8
Important Notes.....	9
Checklist	9
Deadline.....	9

ESSENTIAL REQUIREMENTS

The applicant must be:

1. A current postgraduate student at Curtin University, and
2. On a low income and be able to show evidence, where and if required.

PERSONAL DETAILS

First Name _____ Surname _____

Date of birth _____

Address _____

Phone Home/Mobile: _____ Work: _____

Email _____

Course _____ Year of study _____

Are you a full-time or part-time student? YES NO

Are you a distance education/regional campus student? YES NO

Have you previously received a Grant? YES NO

If yes, please provide details of the grant.

Student ID:

--	--	--	--	--	--	--	--

ELIGIBILITY DETAILS

You must fit into one of the categories in Section A to be eligible for a grant. In order to be eligible to receive the grant, you must provide documentation to support your application if requested by CUPSA. Section B categories will also be taken into consideration. Please tick all categories in section B which apply to you.

Section A – Please tick one only.

I am a student who is an independent sole parent caring for at least one child.

I am a student living with my parent(s)/guardian. My parent(s) and I earn a low income and I either live with a sole parent or one of my parents receives a Centrelink payment.

I am a student who lives independently, either on my own, or with my partner and children (if any), and I/we earn a low income.

Section B – Tick all that apply

I am a student from a rural or isolated part of Australia that had to come to Perth to study.

I am an Aboriginal or Torres Strait Islander student.

I am an Australian student from a Non-English speaking background (NESB), to be considered NESB you must have been born in a non-English speaking country, permanently moved to Australia less than 10 years ago and your native language is not English.

I am an international student from an economically developing region.

Country: _____

I am a student with a temporary or permanent disability and/or medical condition.

I am a student who is also the primary carer for a family member (adult or child), is unable to physically care for themselves and/or has a disability and/or a medical condition.

PERSONAL STATEMENT IN SUPPORT OF YOUR APPLICATION

Please explain any special circumstances you have, other than those already mentioned above (Section A and B), about why you need this grant in the space provided below.

FINANCIAL DETAILS

Please provide appropriate bank statement/s that supports the following information requested. If you do not provide copies of the requested supporting documentation you will not be eligible to receive a grant. CUPSA reserves the right to request any other forms of proof for the following if necessary.

Do you live with a partner? YES NO

How many children do you care for and who live with you? _____

If you live with your parents - do you live in a sole parent household? YES NO

How many dependent siblings do you have? _____

What is the total number of people in your household? _____

Fortnightly income (net amount after tax)

Work	\$ _____	p/f
Centrelink payments	\$ _____	p/f
Scholarships	\$ _____	p/f
Other income	\$ _____	p/f
Total fortnightly income	\$ _____	p/f

Your partner's fortnightly income (net amount after tax), if applicable

Work	\$ _____	p/f
Centrelink payments	\$ _____	p/f
Scholarships	\$ _____	p/f
Other income	\$ _____	p/f
Total fortnightly income	\$ _____	p/f

Your Parent's Fortnightly income (net amount after tax), if applicable

Work	\$ _____	p/f
Centrelink payments	\$ _____	p/f
Other income	\$ _____	p/f
Total fortnightly income	\$ _____	p/f
Combined Total family fortnightly income	\$ _____	p/f
Income per person in household (amount divided by no of people)	\$ _____	p/f

Fortnightly Housing Costs

Rent = money paid to private landlord or real estate agent for exclusive use of your property

\$_____p/f

OR

Mortgage = money paid to lender to pay off the cost of your property that you own

\$_____p/f

OR

Board = money paid to owner of accommodation in return for living area & utility bills e.g. student housing

\$_____p/f

Other Essential Expenses

Do you or your children require ongoing medical services or pharmaceuticals?

YES NO

If yes, how much do you spend each fortnight?

\$_____p/f

Do you require childcare for study purposes?

YES NO

If yes, how much do you pay per fortnight?

\$_____p/f

Your Current Savings

(please provide a copy of a recent bank statement)

\$_____

STATUTORY DECLARATION

WESTERN AUSTRALIA OATHS, AFFIDAVITS AND STATUTORY DECLARATIONS ACT 2005 STATUTORY DECLARATION

I (name) _____ Occupation _____

Of (address) _____

Do sincerely declare that all information supplied by me in this application for a grant is true and correct. I agree to the terms and conditions of the CUPSA grant and understand that even though I may meet the selection criteria to apply for a scholarship, I may not necessarily receive one.

This declaration is true and I know that it is an offence to make a declaration knowing that it is false in any material particular. This declaration is made under the *Oaths, Affidavits and Statutory Declarations Act 2005*.

ACKNOWLEDGEMENT OF THE CONDITIONS OF CUPSA ACADEMIC RESOURCE GRANT

I, _____ understand that acknowledge that, even though I may meet the selection criteria to apply for a CUPSA APG Grant , I may not necessarily receive a grant.

Accept

IMPORTANT NOTES

- CUPSA reserves the right to request any form of DOCUMENTED PROOF of your situation. (Pay slips, rental receipts, childcare/medical and other forms of incomes/expenses)
- Documentary proof must be submitted within the specified time, when required. Failure to do so may result in cancellation of your application.
- You need to show the original documents if asked for
- All information remains the confidential property of CUPSA and the Guild.
- Check that you have provided ALL necessary paperwork and completed all relevant sections. WITHOUT THIS INFORMATION YOUR APPLICATION WILL NOT BE CONSIDERED

CHECKLIST

Before submitting your application, please use the following list to ensure all details are complete

Sections 1 – 6 completed, including all relevant questions answered. If you do not answer all questions you will not be eligible for a grant.

Scanned copy of your bank statement in the last 2 months included.

Scanned copy of your current enrolment advice

Scanned copy of supporting documents

DEADLINE

Please send your application by email to cupsagrants@guild.curtin.edu.au by **5 pm, Friday 25 September 2015**

No late applications will be accepted and the panel's decision is final.

Outcome of the application will be notified by e-mail within 4 weeks after the closing date.